



# Village of Lake Isabella

## VILLAGE COUNCIL REGULAR MEETING AGENDA MARCH 19, 2023 7:00 PM

**I. CALL TO ORDER**

**II. ROLL CALL OF MEMBERS:**

Robert Laraway  
Paul Cueny

Carol Shannon  
Dave Torgerson

Brent Peavey  
Carrie Barringer

Emil Lahti

**III. AGENDA APPROVAL**

(Motion to adopt the Agenda)

**IV. CONSENT AGENDA:**

1. February Investment Report (pg. 3)
2. February Check Register (pg. 4)
3. February Balance Sheet (pg. 6)
4. February Revenue/Expenditure Report (pg. 15)
5. Draft Minutes – February 21, 2024, Lake Restoration Committee Meeting (pg. 27)
6. Draft Minutes – February 21, 2024, Village Council Meeting (pg. 28)

(Motion to adopt the Consent Agenda)

**V. REPORTS & PRESENTATIONS**

1. Village President
2. Village Manager (pg. 31)
3. Sherman Twp. Report
4. LIPOA Report

**VI. PUBLIC HEARING(S): NONE**

**VII. PUBLIC COMMENT**

**VIII. EXISTING BUSINESS:**

1. One-year Auditor Engagment with Roslund Prestage & Co. (pg. 42)  
(Motion to approve Engagement Letter)
2. Short-term Rental Legilsation Update – HB 5438 (pg. 49)  
(Possible motion to support or oppose)
3. Village Charter Work Session (pg. 61)  
(Schedule Special Meeting/Work Session Date)

**X. NEW BUSINESS**

1. Resolution 2024-03; Broomfield Township Fire Protection Special Assessment Annual Renewal – Resolution 1 of 2 (pg. 62)  
(Motion to adopt Resolution 2024-03)
2. 2024 Fireworks Contract: Freedom Fireoworks (pg. 77)  
(Motion to approve contract)
3. 2024 Lake Patrol Contact (pg. 81)  
(Motion to approve contract)

4. Village Council Committee Rosters & Review (pg. 91)  
(Review roster and discuss changes to committee structure)
5. Code Enforcement Litigation Approval (pg. 97)  
(Motion to approve litigation)

- XI. PUBLIC COMMENTS
- XII. COUNCIL COMMENTS
- XIII. ANNOUNCEMENTS
- XIV. ADJOURNMENT

Product Name	Interest Rate	Funds Effected	Amounts Invested	Interest Earned	Rolled Over	Feb-24
13 Week CD	3.00%	General Fund	\$ 36,769.72	\$	36,856.25	Amounts Invested
CDARS		Major Street Fund	\$ 42,067.52	\$	42,169.11	101 \$ 182,327.98
		<b>Total for CD</b>	<b>\$ 78,837.24</b>	<b>\$</b>	<b>79,025.36</b>	202 \$ 149,925.94
1 Year CD		General Fund	\$ 145,107.93	\$	145,471.73	203 \$ 10,775.69
IB & T		Major Street Fund	\$ 107,487.35	\$	107,756.83	590 \$ 5,387.84
		Local Street Fund	\$ 10,748.74	\$	10,775.69	Total Invested \$ 348,417.45
		Sewer Fund	\$ 5,374.37	\$	5,387.84	
		<b>Total for CD</b>	<b>\$ 268,718.39</b>	<b>\$</b>	<b>269,392.09</b>	

Remember to Update Below

#### Matured CD's

General Fund	\$ 145,107.93	\$ 363.80	\$	145,471.73	
Major Street Fund	\$ 107,487.35	\$ 269.48	\$	107,756.83	
Local Street Fund	\$ 10,748.74	\$ 26.95	\$	10,775.69	
Sewer Fund	\$ 5,374.37	\$ 13.47	\$	5,387.84	
<b>Total for CD</b>	<b>\$ 268,718.39</b>		<b>\$</b>	<b>269,392.09</b>	\$ 673.70
General Fund	\$ 36,769.72	\$ 86.535	\$	36,856.25	
Major Street Fund	\$ 42,067.52	\$ 101.585	\$	42,169.11	
	<b>\$ 78,837.24</b>		<b>\$</b>	<b>79,025.36</b>	\$ 188.12
<b>Total Interest Earned for the Month</b>		\$ 861.82			

## CHECK REGISTER FOR VILLAGE OF LAKE ISABELLA

CHECK DATE 02/01/2024 - 02/29/2024

Check Date	Check	Vendor Name	Invoice/GL Number	Amount
<b>Bank 1 POOLED ACCOUNT</b>				
02/14/2024	16776	ROWE PROFESSIONALS SERVICES	0111818	4,947.50
02/14/2024	16777	TIM WOLFF REIMBURSEMENTS	02/07/2024	110.30
02/14/2024	16778	SAM'S CLUB	1156	155.00
02/14/2024	16779	TIM WOLFF - PAYROLL	02/14/2024	2,403.57
			VACATION 2024	3,619.04
				6,022.61
02/14/2024	16780	MI STATE DISBURSEMENTS UNIT	912128087	56.78
02/14/2024	16781	MARK WESLOCK	02142024	375.99
02/14/2024	16782	MANLEY, JESSICA - PAYROLL	02/14/2024	1,484.18
02/14/2024	16783	JOHNSON, JERRY	02/14/2024	1,109.22
02/14/2024	16784	AFLAC	923731	153.28
02/14/2024	16785	VISUAL EDGE IT, INC	24AR1472959	95.36
02/14/2024	16786	21C ADVERTISING	JANUARY 2024	280.00
02/14/2024	16787	ISABELLA COUNTY SHERIFF DEPT.	JANUARY 2024	1,836.73
02/14/2024	16788	MI ASSOCIATION OF PLANNING	41000	890.00
02/16/2024	16789	TRI COUNTY HOME WORKS ELECTRI	16146800	137.04
			17916700	64.39
				201.43
02/16/2024	16790	DICKINSON WRIGHT PLLC	1891789	95.00
02/16/2024	16791	BS&A	149531	1,675.00
			151174	1,750.00
			152300	2,622.00
				6,047.00
02/16/2024	16792	TRI COUNTY HOME WORKS ELECTRI	02/15/2024	40.94
				507.68
02/28/2024	16793	COYNE OIL	5535	17.06
02/28/2024	16794	ISABELLA BANK	0807	2,685.30
02/28/2024	16795	TIM WOLFF - PAYROLL	02/28/2024	2,403.57
02/28/2024	16796	REVIZE SOFTWARE SYSTEMS	17697	1,800.00
02/28/2024	16797	MI STATE DISBURSEMENTS UNIT	DISBURSEMENT 912128	56.78
02/28/2024	16798	MCGUIRE HEATING & COOLING, IN	0578633	537.50
02/28/2024	16799	MARK WESLOCK	02/28/2024	390.32
02/28/2024	16800	JESSICA MANLEY - PAYROLL	02/28/2024	1,484.18
02/28/2024	16801	JOHNSON, JERRY	02/28/2024	1,109.22
02/28/2024	16802	CONSUMER ENERGY	100055515090	433.08
02/28/2024	16803	CHARTER COMMUNICATIONS	005251301022124	187.14
02/28/2024	16804	BLUE CROSS BLUE SHIELD OF MI	007024491	5,762.72
02/28/2024	16805	VISUAL EDGE IT, INC	24AR1548989	83.50
02/28/2024	16806	AMERICAN EXPRESS	8-51004	495.84
02/28/2024	16807	HORTON TAMMY	02/26/2024	30.99
1 TOTALS:				
Total of 32 Checks:				41,845.26



CHECK REGISTER FOR VILLAGE OF LAKE ISABELLA  
CHECK DATE 02/01/2024 - 02/29/2024

Check Date	Check	Vendor Name	Invoice/GL Number	Amount
Bank 1 POOLED ACCOUNT				
Less 0 Void Checks:				0.00
Total of 32 Disbursements:				41,845.26

# Village of Lake Isabella

## Condensed Balance Sheet

Month Ending: February 2024

Fund	Item	Amount	Fund	Item	Amount
101 General Fund	Cash	\$ 438,772.17	590 Sewer	Cash	\$ 3,131.36
	Investments	\$ 182,327.98		Investments	\$ 5,387.83
	Petty Cash	\$ 200.00		Other	\$ 65,000.00
	Other	\$ (239.40)		<b>Total Assets</b>	<b>\$ 73,519.19</b>
	<b>Total Assets</b>	<b>\$ 621,060.75</b>			
				Liabilities	\$ -
	Liabilities	\$ 39,312.37		Reserves	\$ 73,519.19
	Reserves	\$ 581,748.38		<b>TOTAL</b>	<b>\$ 73,519.19</b>
	<b>TOTAL</b>	<b>\$ 621,060.75</b>			
202 Major Streets	Cash	\$ 233,749.31	103 Fire Insurance	Cash	\$ 105.10
	Investments	\$ 149,925.95	Withholding Fund	Investments	\$ -
	Other	\$ -		Other	\$ -
	<b>Total Assets</b>	<b>\$ 383,675.26</b>		<b>Total Assets</b>	<b>\$ 105.10</b>
	Liabilities	\$ (166.38)		Liabilities	\$ -
	Reserves	\$ 383,841.64		Reserves	\$ 105.10
	<b>TOTAL</b>	<b>\$ 383,675.26</b>		<b>TOTAL</b>	<b>\$ 105.10</b>
203 Local Streets	Cash	\$ 142,304.32	207 Road Patrol	Cash	\$ 22,691.42
	Investments	\$ 10,775.69	Milage	Investments	\$ -
	Other	\$ -		Other	\$ -
	<b>Total Assets</b>	<b>\$ 153,080.01</b>		<b>Total Assets</b>	<b>\$ 22,691.42</b>
	Liabilities	\$ (83.02)		Liabilities	\$ -
	Reserves	\$ 153,163.03		Reserves	\$ 22,691.42
	<b>TOTAL</b>	<b>\$ 153,080.01</b>		<b>TOTAL</b>	<b>\$ 22,691.42</b>

## BALANCE SHEET REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 02/29/2024

		YTD Balance 02/29/2024
GL Number	Description	Normal (Abnormal)
Fund: 101 General Fund		
*** Assets ***		
101-000-001.000	Cash in Checking	438,772.17
101-000-003.100	CDARS Investments	182,327.98
101-000-004.000	Petty Cash	200.00
101-000-019.000	ACCOUNTS RECEIVABLE	10.00
101-000-084.000	Due from Other Funds	1,569.31
101-000-084.202	Due from Major Streets	(1,213.32)
101-000-084.203	Due from Local Streets	(605.39)
Total Assets		621,060.75
*** Liabilities ***		
101-000-228.000	P/R Taxes Payable To State	1,281.73
101-000-229.000	P/R Taxes Payable to Federal	937.45
101-000-229.100	FICA	1,078.33
101-000-229.200	MEDI	252.17
101-000-264.000	Defferred Revenue	35,705.91
101-000-269.000	Garnishments Payable	56.78
Total Liabilities		39,312.37
*** Fund Equity ***		
101-000-390.000	Fund Balance	606,792.94
Total Fund Equity		606,792.94
Total Fund 101:		
TOTAL ASSETS		621,060.75
BEG. FUND BALANCE		606,792.94
+ NET OF REVENUES & EXPENDITURES		(25,044.56)
= ENDING FUND BALANCE		581,748.38
+ LIABILITIES		39,312.37
= TOTAL LIABILITIES AND FUND BALANCE		621,060.75

BALANCE SHEET REPORT FOR VILLAGE OF LAKE ISABELLA  
Balance As of 02/29/2024

GL Number	Description	YTD Balance	
		Normal	02/29/2024 (Abnormal)
Fund: 103 Fire Insurance Withholding Fun			
*** Assets ***			
103-000-001.000	Cash in Checking		105.10
Total Assets			105.10
*** Fund Equity ***			
103-000-390.000	Fund Balance		100.04
Total Fund Equity			100.04
Total Fund 103:			
TOTAL ASSETS			105.10
BEG. FUND BALANCE			100.04
+ NET OF REVENUES & EXPENDITURES			5.06
= ENDING FUND BALANCE			105.10
+ LIABILITIES			0.00
= TOTAL LIABILITIES AND FUND BALANCE			105.10

BALANCE SHEET REPORT FOR VILLAGE OF LAKE ISABELLA  
Balance As of 02/29/2024

GL Number	Description	Normal	YTD Balance 02/29/2024 (Abnormal)
Fund: 202 Major Streets			
*** Assets ***			
202-000-001.000	Cash in Checking		233,749.31
202-000-003.100	CDARS Investments		149,925.95
Total Assets			383,675.26
*** Liabilities ***			
202-000-214.000	Due To Other Funds		(166.38)
Total Liabilities			(166.38)
*** Fund Equity ***			
202-000-390.000	Fund Balance		469,507.24
Total Fund Equity			469,507.24
Total Fund 202:			
TOTAL ASSETS			383,675.26
BEG. FUND BALANCE			469,507.24
+ NET OF REVENUES & EXPENDITURES			(85,665.60)
= ENDING FUND BALANCE			383,841.64
+ LIABILITIES			(166.38)
= TOTAL LIABILITIES AND FUND BALANCE			383,675.26

BALANCE SHEET REPORT FOR VILLAGE OF LAKE ISABELLA  
Balance As of 02/29/2024

GL Number	Description	Normal	YTD Balance 02/29/2024 (Abnormal)
Fund: 203 Local Streets			
*** Assets ***			
203-000-001.000	Cash in Checking		142,304.32
203-000-003.100	CDARS Investments		10,775.69
Total Assets			153,080.01
*** Liabilities ***			
203-000-214.000	Due To Other Funds		(83.02)
Total Liabilities			(83.02)
*** Fund Equity ***			
203-000-390.000	Fund Balance		163,133.65
Total Fund Equity			163,133.65
Total Fund 203:			
TOTAL ASSETS			153,080.01
BEG. FUND BALANCE			163,133.65
+ NET OF REVENUES & EXPENDITURES			(9,970.62)
= ENDING FUND BALANCE			153,163.03
+ LIABILITIES			(83.02)
= TOTAL LIABILITIES AND FUND BALANCE			153,080.01

BALANCE SHEET REPORT FOR VILLAGE OF LAKE ISABELLA  
Balance As of 02/29/2024

		YTD Balance
GL Number	Description	02/29/2024
		Normal (Abnormal)
Fund: 207 Road Patrol Milage		
*** Assets ***		
207-000-001.000	Cash in Checking	22,691.42
Total Assets		22,691.42
Total Fund 207:		
TOTAL ASSETS		22,691.42
BEG. FUND BALANCE		0.00
+ NET OF REVENUES & EXPENDITURES		22,691.42
= ENDING FUND BALANCE		22,691.42
+ LIABILITIES		0.00
= TOTAL LIABILITIES AND FUND BALANCE		22,691.42

BALANCE SHEET REPORT FOR VILLAGE OF LAKE ISABELLA  
Balance As of 02/29/2024

GL Number	Description	YTD Balance 02/29/2024	
		Normal	(Abnormal)
Fund: 581 Airport			
*** Assets ***			
581-000-130.000	Land		50,000.00
581-000-156.000	Runway		206,452.36
581-000-157.000	Acc. Depreciation-Runway		(206,452.00)
Total Assets			50,000.36
*** Fund Equity ***			
581-000-390.000	Fund Balance		50,000.36
Total Fund Equity			50,000.36
Total Fund 581:			
TOTAL ASSETS			50,000.36
BEG. FUND BALANCE			50,000.36
+ NET OF REVENUES & EXPENDITURES			0.00
= ENDING FUND BALANCE			50,000.36
+ LIABILITIES			0.00
= TOTAL LIABILITIES AND FUND BALANCE			50,000.36



BALANCE SHEET REPORT FOR VILLAGE OF LAKE ISABELLA  
Balance As of 02/29/2024

GL Number	Description	YTD Balance 02/29/2024 Normal (Abnormal)
Fund: 590 Sewer		
*** Assets ***		
590-000-001.000	Cash in Checking	3,131.36
590-000-003.100	CDARS Investments	5,387.83
590-000-130.000	Land	65,000.00
Total Assets		73,519.19
*** Fund Equity ***		
590-000-390.000	Fund Balance	74,298.65
Total Fund Equity		74,298.65
Total Fund 590:		
TOTAL ASSETS		73,519.19
BEG. FUND BALANCE		74,298.65
+ NET OF REVENUES & EXPENDITURES		(779.46)
= ENDING FUND BALANCE		73,519.19
+ LIABILITIES		0.00
= TOTAL LIABILITIES AND FUND BALANCE		73,519.19

## BALANCE SHEET REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 02/29/2024

		YTD Balance 02/29/2024
GL Number	Description	Normal (Abnormal)
Fund: 900 General Fixed Asset		
*** Assets ***		
900-000-137.000	Acc. Dep.-Buildings/Additions	(1,185.71)
900-000-139.000	Acc. Depreciation - St Equipme	(583.00)
900-000-146.000	Office Equipment & Furniture	2,634.90
900-000-147.000	Acc. Dep. Office & Furniture	(1,404.41)
900-000-170.000	Infrastructure	984,394.74
900-000-171.000	Accum. Depreciation Office Equ	(111,797.00)
Total Assets		872,059.52
*** Fund Equity ***		
900-000-399.000	Investment and Fixed Assets	872,059.52
Total Fund Equity		872,059.52
Total Fund 900:		
TOTAL ASSETS		872,059.52
BEG. FUND BALANCE		872,059.52
+ NET OF REVENUES & EXPENDITURES		0.00
= ENDING FUND BALANCE		872,059.52
+ LIABILITIES		0.00
= TOTAL LIABILITIES AND FUND BALANCE		872,059.52

Village of Lake Isabella  
Condensed Revenue/Expenditure Sheet  
Month Ending: February 2024

Fund	Item	Amount	Fund	Item	Amount
<b>General Fund</b>	Taxes	\$ 410.44	<b>Major Streets</b>	Public Act 48	\$ -
	Special Assessment	\$ 341.43		Public Act 51	\$ 27,371.76
	Permits	\$ 130.00		Interest in Checking	\$ 21.24
	State Revenue Sharing	\$ 32,602.00		Interest in Investing	\$ 371.07
	Interest in Checking	\$ 41.56		Other	\$ -
	Interest in Investing	\$ 450.33		<b>TOTAL Revenue</b>	<b>\$ 27,764.07</b>
	Donations	\$ -		<b>Total Percent of Budget YTD</b>	<b>49.4%</b>
	Civil Infractions	\$ -			
	Other	\$ 8,084.75		Salaries	\$ 4,199.12
	<b>TOTAL Revenue</b>	<b>\$ 42,060.51</b>		Supplies	\$ 4,749.60
<b>Total Percent of Budget YTD</b>		<b>62.0%</b>		Transportation & Mileage	\$ -
				Contracted Services	\$ -
	Salaries	\$ 16,159.34		Other	\$ 1,505.45
	Supplies	\$ 600.82		<b>TOTAL Expenditures</b>	<b>\$ 10,454.17</b>
	Postage	\$ 25.90		<b>Total Percent of Budget YTD</b>	<b>33.4%</b>
	Contracted Services	\$ 3,775.20			
	Transportation	\$ 620.88	<b>Local Streets</b>		
	Printing and Publishing	\$ 2,080.00		Public Act 51	\$ 13,535.40
	Legal & Audit	\$ 95.00		Interest in Checking	\$ 13.24
	Other	\$ 7,770.21		Interest in Investing	\$ 26.95
	<b>TOTAL Expenditures</b>	<b>\$ 31,127.35</b>		Other	\$ -
<b>Total Percent of Budget YTD</b>		<b>69.5%</b>		<b>TOTAL Revenue</b>	<b>\$ 13,575.59</b>
				<b>Total Percent of Budget YTD</b>	<b>52.8%</b>
<b>Sewer</b>	Interest in Checking	\$ 0.62			
	Interest in Investing	\$ 13.47		Salaries	\$ 4,199.12
	Other	\$ -		Supplies	\$ -
	<b>TOTAL Revenue</b>	<b>\$ 14.09</b>		Transportation & Mileage	\$ -
				Contracted Services	\$ 197.90
	Contracted Services	\$ -		Other	\$ 744.45
	Other	\$ -		<b>TOTAL Expenditures</b>	<b>\$ 5,141.47</b>
	<b>TOTAL Expenditures</b>	<b>\$ -</b>		<b>Total Percent of Budget YTD</b>	<b>56.0%</b>
<b>Fire Ins. Fund</b>	Interest in Checking	\$ -	<b>Road Mileage Fund</b>	Mileage Collected	\$ 157.69
	Interest in Investing	\$ -		Interest in Checking	\$ 2.31
	Other	\$ -		Other	\$ -
	<b>TOTAL Revenue</b>	<b>\$ -</b>		<b>TOTAL Revenue</b>	<b>\$ 160.00</b>
	Contracted Services	\$ -		Contracted Services	\$ 1,836.73
	Other	\$ -		Other	\$ -
	<b>TOTAL Expenditures</b>	<b>\$ -</b>		<b>TOTAL Expenditures</b>	<b>\$ 1,836.73</b>

# REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 02/29/2024

GL Number	Description	23-24 Amended Budget	YTD Balance 02/29/2024 (Abnormal)	Activity For 02/29/2024 (Decrease)	Balance Normal	Available 02/29/2024 (Abnormal)	% Bdgt Used
Fund: 101 General Fund							
Account Category: Revenues							
Department: 000							
101-000-401.000	Taxes	79,500.00	77,899.34	370.82		1,600.66	97.99
101-000-445.000	Interest & Penalties on Taxes	500.00	87.84	39.62		412.16	17.57
101-000-451.000	Special Assessments	42,264.00	39,238.03	341.43		3,025.97	92.84
101-000-475.000	Permits	1,000.00	890.00	130.00		110.00	89.00
101-000-477.000	Cable Franchise Fee	26,000.00	17,967.03	5,795.00		8,032.97	69.10
101-000-528.100	ARPA	4,000.00	0.00	0.00		4,000.00	0.00
101-000-548.000	Liquor Law Grant	1,100.00	1,250.70	0.00		(150.70)	113.70
101-000-573.000	Local Community Stabilization	400.00	0.00	0.00		400.00	0.00
101-000-574.000	State Revenue Sharing	195,000.00	105,302.00	32,602.00		89,698.00	54.00
101-000-609.202	MS Administration Fee	13,585.00	7,339.00	1,505.45		6,246.00	54.02
101-000-609.203	LS Administration Fees	6,655.00	3,629.06	744.45		3,025.94	54.53
101-000-657.000	Civil Infraction Fines	500.00	513.15	14.85		(13.15)	102.63
101-000-664.000	Interest In Checking	750.00	378.62	41.56		371.38	50.48
101-000-665.000	Interest on Investments	2,000.00	3,737.43	450.33		(1,737.43)	186.87
101-000-672.000	Miscellaneous	50.00	439.97	25.00		(389.97)	879.94
101-000-672.200	Miscellaneous-Fireworks Donati	8,500.00	1,748.97	0.00		6,751.03	20.58
101-000-673.100	Village owned Lots	0.00	400.00	0.00		(400.00)	100.00
101-000-676.150	MS Storage Rental	15,000.00	0.00	0.00		15,000.00	0.00
101-000-676.155	MS Salt Barn Fees	3,750.00	0.00	0.00		3,750.00	0.00
101-000-676.250	LS Storage Rental	15,000.00	0.00	0.00		15,000.00	0.00
101-000-676.255	LS Salt Barn Fees	3,750.00	0.00	0.00		3,750.00	0.00
101-000-687.000	Refunds/Reimbursements	2,500.00	828.61	0.00		1,671.39	33.14
Total Dept 000		421,804.00	261,649.75	42,060.51		160,154.25	62.03
Revenues		421,804.00	261,649.75	42,060.51		160,154.25	62.03
Account Category: Expenditures							
Department: 000							
101-000-995.000	Transfer Out	0.00	5.00	0.00		(5.00)	100.00
Total Dept 000		0.00	5.00	0.00		(5.00)	100.00
Department: 101 Council							
101-101-702.000	Salaries	1,680.00	755.00	0.00		925.00	44.94
101-101-752.000	Supplies	250.00	64.83	25.47		185.17	25.93
101-101-752.600	Supplies - Meetings	250.00	0.00	0.00		250.00	0.00
101-101-767.000	Uniforms	500.00	644.00	0.00		(144.00)	128.80
101-101-851.000	Postage	55.00	0.00	0.00		55.00	0.00
101-101-900.000	Printing and Publishing	500.00	620.00	0.00		(120.00)	124.00
101-101-910.000	Training - Professional Dev.	500.00	365.00	365.00		135.00	73.00
101-101-913.000	Other Travel Expenses	500.00	0.00	0.00		500.00	0.00
101-101-956.000	Miscellaneous	50.00	0.00	0.00		50.00	0.00
101-101-985.000	Technology	500.00	965.94	965.94		(465.94)	193.19
Total Dept 101 - Council		4,785.00	3,414.77	1,356.41		1,370.23	71.36
Department: 172 Village Mananger							
101-172-702.000	Salaries	31,308.00	22,660.20	3,994.84		8,647.80	72.38
101-172-709.000	Social Security Tax Employer	2,502.00	1,709.97	260.58		792.03	68.34
101-172-718.000	Employee Insurance	18,500.00	13,580.35	1,733.97		4,919.65	73.41
101-172-718.150	Employee Contributions	0.00	(115.94)	27.13		115.94	100.00
101-172-726.100	Village Match	2,400.00	1,200.00	0.00		1,200.00	50.00

# REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 02/29/2024

GL Number	Description	23-24 Amended Budget	YTD Balance 02/29/2024 (Abnormal)	Activity For 02/29/2024 Increase (Decrease)	Available Balance 02/29/2024 Normal (Abnormal)	% Bdg Used
<b>Fund: 101 General Fund</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 172 Village Manager</b>						
101-172-727.000	Life Insurance	1,560.00	1,086.20	142.55	473.80	69.63
101-172-752.000	Supplies	500.00	37.33	0.00	462.67	7.47
101-172-860.000	Transportation and Mileage	4,800.00	4,003.80	511.54	796.20	83.41
101-172-860.100	Non Taxable Vehicle Reimburse	1,500.00	830.53	92.28	669.47	55.37
101-172-910.000	Training - Professional Dev.	1,250.00	595.00	0.00	655.00	47.60
101-172-911.000	Confrences & Conventions	0.00	350.00	0.00	(350.00)	100.00
101-172-913.000	Other Travel Expenses	1,250.00	910.93	0.00	339.07	72.87
101-172-915.000	Membership and Dues	750.00	1,246.80	0.00	(496.80)	166.24
101-172-956.000	Miscellaneous	50.00	119.56	0.00	(69.56)	239.12
101-172-984.000	Software	500.00	0.00	0.00	500.00	0.00
101-172-985.000	Technology	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 172 - Village Manager		69,370.00	48,214.73	6,762.89	21,155.27	69.50
<b>Department: 173 Administration</b>						
101-173-702.000	Salaries	20,917.00	13,907.72	1,523.08	7,009.28	66.49
101-173-709.000	Social Security Tax Employer	3,896.00	1,139.73	161.97	2,756.27	29.25
101-173-718.000	Employee Insurance	18,250.00	9,752.09	1,257.20	8,497.91	53.44
101-173-718.100	AFLAC	2,575.00	1,379.52	153.28	1,195.48	53.57
101-173-718.150	Employee Contributions	0.00	(82.61)	21.76	82.61	100.00
101-173-725.000	Workers Compensation	500.00	965.00	0.00	(465.00)	193.00
101-173-726.000	Retirement Fund	0.00	(150.00)	(60.00)	150.00	100.00
101-173-726.100	Village Match	1,200.00	390.00	0.00	810.00	32.50
101-173-727.000	Life Insurance	300.00	0.00	0.00	300.00	0.00
101-173-752.000	Supplies	5,000.00	5,709.46	431.03	(709.46)	114.19
101-173-767.000	Uniforms	300.00	210.61	0.00	89.39	70.20
101-173-801.000	Contracted Services	2,500.00	3,100.25	27.85	(600.25)	124.01
101-173-801.100	FIREWORKS	17,000.00	0.00	0.00	17,000.00	0.00
101-173-801.400	Copier Contract	600.00	719.38	178.86	(119.38)	119.90
101-173-801.500	Software Support	300.00	628.80	0.00	(328.80)	209.60
101-173-801.525	IT Support	2,500.00	(75.00)	0.00	2,575.00	(3.00)
101-173-829.000	Legal	11,000.00	1,474.00	95.00	9,526.00	13.40
101-173-829.200	Register of Deeds	300.00	60.00	0.00	240.00	20.00
101-173-830.000	Audit	7,500.00	6,700.00	0.00	800.00	89.33
101-173-850.000	Telephone	2,500.00	1,497.12	187.14	1,002.88	59.88
101-173-850.100	DPW Internet	0.00	154.90	0.00	(154.90)	100.00
101-173-851.000	Postage	1,300.00	889.35	25.90	410.65	68.41
101-173-851.100	Postage - Newsletter	2,000.00	999.04	0.00	1,000.96	49.95
101-173-860.000	Transportation and Mileage	1,854.00	100.00	0.00	1,754.00	5.39
101-173-900.000	Printing and Publishing	1,000.00	280.00	280.00	720.00	28.00
101-173-900.100	Newsletter	3,000.00	995.00	0.00	2,005.00	33.17
101-173-900.200	Webpage	1,450.00	2,375.28	1,800.00	(925.28)	163.81
101-173-910.000	Training - Professional Dev.	600.00	10.27	0.00	589.73	1.71
101-173-910.100	Tuition	12,000.00	9,912.00	0.00	2,088.00	82.60
101-173-913.000	Other Travel Expenses	600.00	0.00	0.00	600.00	0.00
101-173-915.000	Membership and Dues	2,000.00	1,331.99	155.00	668.01	66.60
101-173-935.000	Liability & Property Insurance	5,400.00	6,900.00	0.00	(1,500.00)	127.78
101-173-956.000	Miscellaneous	250.00	110.94	0.00	139.06	44.38
101-173-984.000	Software	250.00	2,019.00	0.00	(1,769.00)	807.60
Total Dept 173 - Administration		128,842.00	73,403.84	6,238.07	55,438.16	56.97

# REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 02/29/2024

GL Number	Description	23-24 Amended Budget	YTD Balance 02/29/2024 (Abnormal)	Activity For 02/29/2024 Increase (Decrease)	Balance Normal	Available 02/29/2024 (Abnormal)	% Bdgt Used
<b>Fund: 101 General Fund</b>							
<b>Account Category: Expenditures</b>							
<b>Department: 215 Clerk</b>							
101-215-702.000	Salaries	18,285.00	12,656.50	1,760.26	5,628.50	69.22	
101-215-709.000	Social Security Tax Employer	1,416.00	997.91	146.13	418.09	70.47	
101-215-752.000	Supplies	0.00	601.69	68.47	(601.69)	100.00	
101-215-801.000	Contracted Services	0.00	6.50	6.50	(6.50)	100.00	
101-215-801.500	Software Support	2,200.00	0.00	0.00	2,200.00	0.00	
101-215-915.000	Membership and Dues	50.00	0.00	0.00	50.00	0.00	
101-215-984.000	Software	3,000.00	1,750.00	1,750.00	1,250.00	58.33	
Total Dept 215 - Clerk		24,951.00	16,012.60	3,731.36	8,938.40	64.18	
<b>Department: 253 Treasurer</b>							
101-253-702.000	Salaries	20,917.00	13,907.72	1,523.08	7,009.28	66.49	
101-253-709.000	Social Security Tax Employer	1,582.00	1,141.25	161.97	440.75	72.14	
101-253-801.000	Contracted Services	250.00	2,622.00	2,622.00	(2,372.00)	1,048.80	
101-253-801.500	Software Support	1,000.00	2,270.00	0.00	(1,270.00)	227.00	
101-253-851.000	Postage	1,000.00	0.00	0.00	1,000.00	0.00	
Total Dept 253 - Treasurer		24,749.00	19,940.97	4,307.05	4,808.03	80.57	
<b>Department: 262 Elections</b>							
101-262-801.000	Contracted Services	5,000.00	4,648.84	0.00	351.16	92.98	
101-262-900.000	Printing and Publishing	2,000.00	1,530.00	0.00	470.00	76.50	
Total Dept 262 - Elections		7,000.00	6,178.84	0.00	821.16	88.27	
<b>Department: 265 Building and Grounds</b>							
101-265-752.000	Supplies	4,000.00	4,998.46	75.85	(998.46)	124.96	
101-265-752.850	Trees, Shrubs, Bushes, Plants	500.00	424.00	0.00	76.00	84.80	
101-265-801.000	Contracted Services	2,500.00	7,374.63	833.89	(4,874.63)	294.99	
101-265-805.000	Taxes and Fees	500.00	1,398.77	0.00	(898.77)	279.75	
101-265-850.100	DPW Internet	900.00	449.70	74.95	450.30	49.97	
101-265-850.200	Radio Service	1,200.00	500.00	100.00	700.00	41.67	
101-265-920.000	Electric	2,500.00	869.23	102.45	1,630.77	34.77	
101-265-920.100	Geothermal	1,500.00	1,121.19	231.94	378.81	74.75	
101-265-920.150	201 S. Coldwater Rd	1,250.00	553.32	132.35	696.68	44.27	
101-265-921.000	Natural Gas @ 201 Coldwater	2,500.00	1,267.20	433.08	1,232.80	50.69	
101-265-932.000	Equipment Repairs/Maintenance	7,000.00	7,035.31	114.99	(35.31)	100.50	
101-265-991.000	Principal	22,500.00	22,500.00	0.00	0.00	100.00	
101-265-992.000	Interest	5,767.00	5,766.75	0.00	0.25	100.00	
Total Dept 265 - Building and Grounds		52,617.00	54,258.56	2,099.50	(1,641.56)	103.12	
<b>Department: 345 Public Safety</b>							
101-345-801.700	Fire Contract	42,264.00	21,131.70	0.00	21,132.30	50.00	
101-345-801.850	Lake Patrol Agreement	4,000.00	3,981.44	0.00	18.56	99.54	
Total Dept 345 - Public Safety		46,264.00	25,113.14	0.00	21,150.86	54.28	
<b>Department: 346 Code/Zoning Enforcement</b>							
101-346-702.000	Salaries	16,914.00	11,615.25	1,599.88	5,298.75	68.67	
101-346-709.000	Social Security Tax Employer	1,522.00	891.60	155.89	630.40	58.58	
101-346-752.000	Supplies	500.00	208.51	0.00	291.49	41.70	
101-346-767.000	Uniforms	300.00	34.43	0.00	265.57	11.48	
101-346-801.500	Software Support	3,450.00	4,196.62	0.00	(746.62)	121.64	
101-346-801.550	Software - LexisNexus	1,200.00	842.60	106.10	357.40	70.22	
101-346-801.600	Blight Program	2,000.00	0.00	0.00	2,000.00	0.00	

# REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 02/29/2024

GL Number	Description	23-24 Amended Budget	YTD Balance 02/29/2024 (Normal)	Activity For 02/29/2024 (Increase/Decrease)	Available Balance 02/29/2024 (Normal/Abnormal)	% Bdgt Used
<b>Fund: 101 General Fund</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 346 Code/Zoning Enforcement</b>						
101-346-829.000	Legal	0.00	1,128.89	0.00	(1,128.89)	100.00
101-346-860.000	Transportation and Mileage	1,500.00	558.09	17.06	941.91	37.21
101-346-915.000	Membership and Dues	0.00	75.00	0.00	(75.00)	100.00
101-346-970.000	Capital Outlay	0.00	4,100.00	0.00	(4,100.00)	100.00
101-346-984.000	Software	3,000.00	1,675.00	1,675.00	1,325.00	55.83
Total Dept 346 - Code/Zoning Enforcement		30,386.00	25,325.99	3,553.93	5,060.01	83.35
<b>Department: 439 Airport</b>						
101-439-752.000	Supplies	100.00	98.30	0.00	1.70	98.30
101-439-801.000	Contracted Services	900.00	0.00	0.00	900.00	0.00
101-439-915.000	Membership and Dues	25.00	25.00	0.00	0.00	100.00
101-439-920.000	Electric	750.00	521.49	64.39	228.51	69.53
101-439-935.000	Liability & Property Insurance	1,500.00	1,482.00	0.00	18.00	98.80
Total Dept 439 - Airport		3,275.00	2,126.79	64.39	1,148.21	64.94
<b>Department: 448 Street Lighting</b>						
101-448-920.000	Electric	2,300.00	2,182.19	177.98	117.81	94.88
Total Dept 448 - Street Lighting		2,300.00	2,182.19	177.98	117.81	94.88
<b>Department: 701 Planning Commission</b>						
101-701-702.000	Salaries	11,741.00	8,478.78	1,498.06	3,262.22	72.22
101-701-709.000	Social Security Tax Employer	1,057.00	641.21	97.71	415.79	60.66
101-701-752.000	Supplies	250.00	56.90	0.00	193.10	22.76
101-701-752.600	Supplies - Meetings	200.00	0.00	0.00	200.00	0.00
101-701-900.000	Printing and Publishing	2,500.00	0.00	0.00	2,500.00	0.00
101-701-910.000	Training - Professional Dev.	750.00	1,030.00	1,030.00	(280.00)	137.33
101-701-915.000	Membership and Dues	700.00	0.00	0.00	700.00	0.00
101-701-956.000	Miscellaneous	50.00	0.00	0.00	50.00	0.00
Total Dept 701 - Planning Commission		17,248.00	10,206.89	2,625.77	7,041.11	59.18
<b>Department: 702 Zoning Board of Appeals</b>						
101-702-851.000	Postage	55.00	0.00	0.00	55.00	0.00
101-702-900.000	Printing and Publishing	300.00	100.00	0.00	200.00	33.33
101-702-910.000	Training - Professional Dev.	250.00	210.00	210.00	40.00	84.00
Total Dept 702 - Zoning Board of Appeals		605.00	310.00	210.00	295.00	51.24
Expenditures		412,392.00	286,694.31	31,127.35	125,697.69	69.52
<b>Fund 101 - General Fund:</b>						
TOTAL REVENUES		421,804.00	261,649.75	42,060.51	160,154.25	
TOTAL EXPENDITURES		412,392.00	286,694.31	31,127.35	125,697.69	
NET OF REVENUES & EXPENDITURES:		9,412.00	(25,044.56)	10,933.16	34,456.56	

# REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 02/29/2024

GL Number	Description	23-24 Amended Budget	YTD Balance 02/29/2024 (Abnormal)	Activity For 02/29/2024 (Decrease)	Available Balance 02/29/2024 Normal (Abnormal)	% Bdgt Used
<b>Fund: 103 Fire Insurance withholding Fun</b>						
<b>Account Category: Revenues</b>						
<b>Department: 000</b>						
103-000-664.000	Interest In Checking	0.00	0.06	0.00	(0.06)	100.00
103-000-699.000	Transfer In	0.00	5.00	0.00	(5.00)	100.00
Total Dept 000		0.00	5.06	0.00	(5.06)	100.00
Revenues		0.00	5.06	0.00	(5.06)	100.00
<b>Fund 103 - Fire Insurance withholding Fun:</b>						
TOTAL REVENUES		0.00	5.06	0.00	(5.06)	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES:		0.00	5.06	0.00	(5.06)	



# REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 02/29/2024

GL Number	Description	23-24 Amended Budget	YTD Balance 02/29/2024 (Abnormal)	Activity For 02/29/2024 Increase (Decrease)	Available Balance 02/29/2024 Normal (Abnormal)	% Bdgt Used
<b>Fund: 202 Major Streets</b>						
<b>Account Category: Revenues</b>						
<b>Department: 000</b>						
202-000-539.000	Public Act 48	13,000.00	0.00	0.00	13,000.00	0.00
202-000-546.000	Public Act 51	259,500.00	133,436.22	27,371.76	126,063.78	51.42
202-000-664.000	Interest In Checking	300.00	187.45	21.24	112.55	62.48
202-000-665.000	Interest on Investments	3,500.00	3,049.88	371.07	450.12	87.14
Total Dept 000		276,300.00	136,673.55	27,764.07	139,626.45	49.47
Revenues		276,300.00	136,673.55	27,764.07	139,626.45	49.47
<b>Account Category: Expenditures</b>						
<b>Department: 453 Preservation of Streets</b>						
202-453-702.000	Salaries	33,981.00	24,201.28	3,098.06	9,779.72	71.22
202-453-709.000	Social Security Tax Employer	2,550.00	1,914.87	276.00	635.13	75.09
202-453-718.000	Employee Insurance	8,500.00	6,067.49	809.51	2,432.51	71.38
202-453-718.150	Employee Contributions	0.00	(46.58)	15.55	46.58	100.00
202-453-725.000	Workers Compensation	3,000.00	1,000.00	0.00	2,000.00	33.33
202-453-752.000	Supplies	1,000.00	216.80	0.00	783.20	21.68
202-453-752.500	Supplies - Gravel	250.00	0.00	0.00	250.00	0.00
202-453-752.550	Cold Patch	250.00	0.00	0.00	250.00	0.00
202-453-767.000	Uniforms	200.00	18.00	0.00	182.00	9.00
202-453-801.000	Contracted Services	512,950.00	121,626.67	0.00	391,323.33	23.71
202-453-860.000	Transportation and Mileage	5,150.00	1,467.57	0.00	3,682.43	28.50
202-453-932.000	Equipment Repairs/Maintenance	8,000.00	4,444.83	0.00	3,555.17	55.56
202-453-943.000	Storage Fee	15,000.00	0.00	0.00	15,000.00	0.00
202-453-970.000	Capital Outlay	3,775.00	3,775.00	0.00	0.00	100.00
Total Dept 453 - Preservation of Streets		594,606.00	164,685.93	4,199.12	429,920.07	27.70
<b>Department: 455 Traffic Services</b>						
202-455-752.000	Supplies	2,000.00	0.00	0.00	2,000.00	0.00
202-455-752.800	Supplies - Signs	1,500.00	1,000.11	0.00	499.89	66.67
202-455-801.000	Contracted Services	0.00	4,749.60	4,749.60	(4,749.60)	100.00
202-455-801.200	Mowing/Tree Trimming	12,725.00	11,450.40	0.00	1,274.60	89.98
Total Dept 455 - Traffic Services		16,225.00	17,200.11	4,749.60	(975.11)	106.01
<b>Department: 456 Winter Maintenance</b>						
202-456-752.000	Supplies	1,000.00	261.37	0.00	738.63	26.14
202-456-752.400	Supplies - Salt	8,000.00	3,352.74	0.00	4,647.26	41.91
202-456-752.500	Supplies - Gravel	1,000.00	0.00	0.00	1,000.00	0.00
202-456-801.000	Contracted Services	27,500.00	25,400.00	0.00	2,100.00	92.36
202-456-943.100	Salt Barn Rental Fee	3,750.00	0.00	0.00	3,750.00	0.00
Total Dept 456 - Winter Maintenance		41,250.00	29,014.11	0.00	12,235.89	70.34
<b>Department: 457 Administration</b>						
202-457-809.000	Administration Fee	14,273.00	7,339.00	1,505.45	6,934.00	51.42
202-457-830.000	Audit	3,000.00	2,600.00	0.00	400.00	86.67
202-457-935.000	Liability & Property Insurance	1,500.00	1,500.00	0.00	0.00	100.00
Total Dept 457 - Administration		18,773.00	11,439.00	1,505.45	7,334.00	60.93
Expenditures		670,854.00	222,339.15	10,454.17	448,514.85	33.14
<b>Fund 202 - Major Streets:</b>						
TOTAL REVENUES		276,300.00	136,673.55	27,764.07	139,626.45	

# REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 02/29/2024

GL Number	Description	23-24 Amended Budget	Normal	YTD Balance 02/29/2024 (Abnormal)	Activity For 02/29/2024 Increase (Decrease)	Available Balance 02/29/2024 Normal (Abnormal)	% Bdgt Used
<b>Fund: 202 Major Streets</b>							
TOTAL EXPENDITURES		670,854.00		222,339.15	10,454.17	448,514.85	
NET OF REVENUES & EXPENDITURES:		(394,554.00)		(85,665.60)	17,309.90	(308,888.40)	

## REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 02/29/2024

GL Number	Description	23-24 Amended Budget	YTD Balance 02/29/2024 (Abnormal)	Activity For 02/29/2024 Increase (Decrease)	Available Balance 02/29/2024 Normal (Abnormal)	% Bdgt Used
<b>Fund: 203 Local Streets</b>						
<b>Account Category: Revenues</b>						
<b>Department: 000</b>						
203-000-546.000	Public Act 51	125,000.00	65,982.86	13,535.40	59,017.14	52.79
203-000-664.000	Interest In Checking	200.00	117.28	13.25	82.72	58.64
203-000-665.000	Interest on Investments	300.00	228.75	26.95	71.25	76.25
Total Dept 000		125,500.00	66,328.89	13,575.60	59,171.11	52.85
Revenues		125,500.00	66,328.89	13,575.60	59,171.11	52.85
<b>Account Category: Expenditures</b>						
<b>Department: 453 Preservation of Streets</b>						
203-453-702.000	Salaries	33,981.00	24,423.49	3,098.06	9,557.51	71.87
203-453-709.000	Social Security Tax Employer	3,058.00	1,692.65	276.00	1,365.35	55.35
203-453-718.000	Employee Insurance	8,500.00	6,067.48	809.51	2,432.52	71.38
203-453-718.150	Employee Contributions	0.00	(46.58)	15.55	46.58	100.00
203-453-725.000	Workers Compensation	750.00	750.00	0.00	0.00	100.00
203-453-752.000	Supplies	750.00	216.80	0.00	533.20	28.91
203-453-752.500	Supplies - Gravel	300.00	0.00	0.00	300.00	0.00
203-453-752.550	Cold Patch	200.00	0.00	0.00	200.00	0.00
203-453-767.000	Uniforms	200.00	19.33	0.00	180.67	9.67
203-453-801.000	Contracted Services	10,000.00	0.00	0.00	10,000.00	0.00
203-453-801.300	Brining	2,000.00	0.00	0.00	2,000.00	0.00
203-453-860.000	Transportation and Mileage	5,000.00	1,530.26	0.00	3,469.74	30.61
203-453-932.000	Equipment Repairs/Maintenance	3,000.00	449.58	0.00	2,550.42	14.99
203-453-943.000	Storage Fee	15,000.00	0.00	0.00	15,000.00	0.00
203-453-970.000	Capital Outlay	3,775.00	3,775.00	0.00	0.00	100.00
Total Dept 453 - Preservation of Streets		86,514.00	38,878.01	4,199.12	47,635.99	44.94
<b>Department: 455 Traffic Services</b>						
203-455-752.800	Supplies - Signs	1,500.00	811.24	0.00	688.76	54.08
203-455-801.000	Contracted Services	0.00	197.90	197.90	(197.90)	100.00
203-455-801.200	Mowing/Tree Trimming	6,362.00	6,361.80	0.00	0.20	100.00
Total Dept 455 - Traffic Services		7,862.00	7,370.94	197.90	491.06	93.75
<b>Department: 456 Winter Maintenance</b>						
203-456-752.000	Supplies	500.00	60.00	0.00	440.00	12.00
203-456-752.400	Supplies - Salt	5,000.00	3,034.00	0.00	1,966.00	60.68
203-456-752.500	Supplies - Gravel	500.00	0.00	0.00	500.00	0.00
203-456-801.000	Contracted Services	22,500.00	20,387.50	0.00	2,112.50	90.61
203-456-943.100	Salt Barn Rental Fee	3,750.00	0.00	0.00	3,750.00	0.00
Total Dept 456 - Winter Maintenance		32,250.00	23,481.50	0.00	8,768.50	72.81
<b>Department: 457 Administration</b>						
203-457-809.000	Administration Fee	6,875.00	3,629.06	744.45	3,245.94	52.79
203-457-830.000	Audit	1,500.00	1,500.00	0.00	0.00	100.00
203-457-935.000	Liability & Property Insurance	1,250.00	1,440.00	0.00	(190.00)	115.20
Total Dept 457 - Administration		9,625.00	6,569.06	744.45	3,055.94	68.25
Expenditures		136,251.00	76,299.51	5,141.47	59,951.49	56.00
<b>Fund 203 - Local Streets:</b>						
TOTAL REVENUES		125,500.00	66,328.89	13,575.60	59,171.11	
TOTAL EXPENDITURES		136,251.00	76,299.51	5,141.47	59,951.49	

# REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 02/29/2024

GL Number	Description	23-24 Amended Budget	Normal	YTD Balance 02/29/2024 (Abnormal)	Increase	Activity For 02/29/2024 (Decrease)	Available Balance 02/29/2024 Normal (Abnormal)	% Bdgdt Used
Fund: 203 Local Streets								
NET OF REVENUES & EXPENDITURES:		(10,751.00)		(9,970.62)		8,434.13	(780.38)	

# REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 02/29/2024

GL Number	Description	23-24 Amended Budget	YTD Balance 02/29/2024 (Abnormal)	Activity For 02/29/2024 Increase (Decrease)	Available Balance 02/29/2024 Normal (Abnormal)	% Bdgt Used
<b>Fund: 207 Road Patrol Milage</b>						
<b>Account Category: Revenues</b>						
<b>Department: 000</b>						
207-000-403.000	Road Patrol Milage	33,472.00	32,419.08	149.56	1,052.92	96.85
207-000-445.000	Interest & Penalties on Taxes	0.00	19.22	8.13	(19.22)	100.00
207-000-528.100	ARPA	10,628.00	0.00	0.00	10,628.00	0.00
207-000-664.000	Interest In Checking	0.00	23.15	2.31	(23.15)	100.00
Total Dept 000		44,100.00	32,461.45	160.00	11,638.55	73.61
Revenues		44,100.00	32,461.45	160.00	11,638.55	73.61
<b>Account Category: Expenditures</b>						
<b>Department: 000</b>						
207-000-801.000	Contracted Services	44,100.00	9,770.03	1,836.73	34,329.97	22.15
Total Dept 000		44,100.00	9,770.03	1,836.73	34,329.97	22.15
Expenditures		44,100.00	9,770.03	1,836.73	34,329.97	22.15
<b>Fund 207 - Road Patrol Milage:</b>						
TOTAL REVENUES		44,100.00	32,461.45	160.00	11,638.55	
TOTAL EXPENDITURES		44,100.00	9,770.03	1,836.73	34,329.97	
NET OF REVENUES & EXPENDITURES:		0.00	22,691.42	(1,676.73)	(22,691.42)	

# REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF LAKE ISABELLA

Balance As of 02/29/2024

GL Number	Description	23-24 Amended Budget	YTD Balance 02/29/2024 (Abnormal)	Activity For 02/29/2024 Increase (Decrease)	Available Balance 02/29/2024 Normal (Abnormal)	% Bdgt Used
<b>Fund: 590 Sewer</b>						
<b>Account Category: Revenues</b>						
<b>Department: 000</b>						
590-000-664.000	Interest In Checking	5.00	6.22	0.62	(1.22)	124.40
590-000-665.000	Interest on Investments	40.00	114.32	13.47	(74.32)	285.80
Total Dept 000		45.00	120.54	14.09	(75.54)	267.87
Revenues		45.00	120.54	14.09	(75.54)	267.87
<b>Account Category: Expenditures</b>						
<b>Department: 000</b>						
590-000-801.000	Contracted Services	800.00	900.00	0.00	(100.00)	112.50
Total Dept 000		800.00	900.00	0.00	(100.00)	112.50
Expenditures		800.00	900.00	0.00	(100.00)	112.50
<b>Fund 590 - Sewer:</b>						
TOTAL REVENUES		45.00	120.54	14.09	(75.54)	
TOTAL EXPENDITURES		800.00	900.00	0.00	(100.00)	
NET OF REVENUES & EXPENDITURES:		(755.00)	(779.46)	14.09	24.46	
<b>Report Totals:</b>						
TOTAL REVENUES - ALL FUNDS		867,749.00	497,239.24	83,574.27	370,509.76	
TOTAL EXPENDITURES - ALL FUNDS		1,264,397.00	596,003.00	48,559.72	668,394.00	
NET OF REVENUES & EXPENDITURES:		(396,648.00)	(98,763.76)	35,014.55	(297,884.24)	



## February 21, 2024 Meeting Minutes

A meeting of the Joint Lake & River Restoration Committee was called to order at 4:01 pm by committee Chairperson Burmeister.

**LIPOA Members Present:** Keelean, Dauffenbach, Burmeister  
**Village Members Present:** Peavey and Torgerson  
**At-Large Members Present:** Buchanan and Nelson  
**Others Present:** Village Manager Wolff, LIPOA Manager King, LIPOA President Russell, & Bruce Torgerson

Torgerson made a motion, seconded by Keelean, to approve the minutes of the February 16, 2024 meeting. VOICE VOTE: MOTION CARRIED.

The Financial Report showing available funds of \$32,560 was accepted without objection.

Comments Submitted Before the Meeting: None

### Birch Bay Restoration Project:

Wolff and King reported back on their conversation with Mr. Beutler. Based on several factors, it does not appear that the property will be an option to pursue as a site for spoils. King also reported that it is likely he will be required to close the gate and begin bringing the lake to full pond due to the conditions of the drawdown permit.

It was reported that Malley has indicated they plan to do the work in the fall, including the boat launch repairs. The Committee discussed whether any work could be done near the launch at Riviera Park while Malley was in the community for Birch Bay.

The Committee discussed the need to move forward on applying for necessary permits for the river area and Riviera Park. King stated he would inquire with the state to get feedback on whether they prefer single permits or multiple permits for the various areas around the lake.

Keelean made a motion, seconded by Dauffenbach, to award the Birch Bay dredging project to the low bid, Malley Construction of Mt. Pleasant, MI, at \$204,444 with work beginning in the fall of 2024. VOICE VOTE: MOTION CARRIED UNANIMOUSLY.

The Committee discussed inviting the three low bidders to visit Riviera Park before the water level comes up to look at what may be possible to do from shore.

Public Comments: None

The next meeting was tentatively set for March 19, 2024, at 4 pm.

The meeting adjourned at 4:37 pm.



# Village of Lake Isabella

**Village Council**  
**February 21, 2023**  
**Regular Meeting**  
1010 Clubhouse Drive  
Lake Isabella, MI 48893

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Village President Torgerson called the meeting to order at 7:00 pm. Those in attendance recited the Pledge of Allegiance.

**Members Present:** Barringer, Laraway, Peavey, Shannon, & Torgerson

**Members Excused:** Cueny

**Agenda Approval:**

The meeting Agenda was accepted without objection or modification.

**Consent Agenda:**

Peavey made a motion, seconded by Laraway, to approve the Consent Agenda as presented. The Consent Agenda included the approval of financial statements, previous meeting minutes, and the appointment of Jeff Grey to the ZBA to be the Planning Commission's representative for 2024. ROLL CALL VOTE: YEAS: Barringer, Laraway, Peavey, Shannon, & Torgerson; NAYS: None. MOTION CARRIED 5-0-0.

**Reports:**

- **Village President:**  
Village President Torgerson presented a plaque to Village Manager Wolff, recognizing his twenty years of service as Village Manager. Wolff was presented with a card and gift certificate from the Council in appreciation of his service.
- **Village Manager:**  
Wolff reported on receiving new AEDs through a grant from Isabella County. He also submitted a grant application to MSHDA to fund a housing target market analysis as part of updating the Village's Master Plan.  
  
He also discussed fireworks, lake patrols, and testifying on a bill that would amend the Land Division Act. The Council was also provided with year-to-date data on Code Enforcement activity and permits.

**Public Hearings:** None

**Public Comment:** None

**Existing Business:** None

**New Business:**

1. **Resolution 2024-02; Isabella Bank Authorized Signers:**  
Laraway made a motion, which was seconded by Shannon, to adopt Resolution 2024-02, which lists Council members Torgerson, Shannon, Laraway, and Peavey as authorized



signers on the Village's accounts with Isabella Bank. ROLL CALL VOTE: YEAS: Barringer, Laraway, Peavey, Shannon, & Torgerson; NAYS: None. MOTION CARRIED 5-0-0.

2. Birch Bay Dredging Bids:

Laraway made a motion, which was seconded by Barringer, to affirm the Joint Lake Restoration Committee's approval of Malley Construction's bid in the amount of \$204,444 for the Birch Bay dredging project. ROLL CALL VOTE: YEAS: Barringer, Laraway, Peavey, Shannon, & Torgerson; NAYS: None. MOTION CARRIED 5-0-0.

3. Interfund Loan:

It was reported that due to weather conditions resulting in the lake level rising, that work on Birch Bay would not begin until the 2024-25 drawdown and a loan from the General Fund to kickstart the project was not necessary at this time.

4. Village Charter Review:

The Council discussed the Village Charter and the need to review the Charter during the year to consider any changes that could be presented if amendments are desired. Wolff was asked to schedule a Work Session for the full Council to review and discuss the Charter.

5. Village Auditors:

The Council discussed seeking a one-year renewal with Roslund Prestage for the Village's 2023-24 audit versus going out for bids on a new multi-year proposal. Laraway and Barringer both voiced support for retaining Roslund Prestage for another year. Peavey stated that he was indifferent as there does not appear to be significant cost savings in going out for bids. After further discussion, Wolff was directed to request a one-year renewal with Roslund Prestage.

6. 2023 Planning & Zoning Annual Report:

The Council received a written report from the Planning Commission that detailed the planning and zoning activity in the village for 2023. The Planning Commission has identified the following goals and recommendations for the planning & zoning activity for the coming year:

- Update the Master Plan, and
- Undertake an update of the zoning code to address a handful of technical fixes and updates.

7. 2023 Code Enforcement Annual Report:

The Council reviewed the annual code enforcement report included in the meeting packet. Laraway shared his view that he favors a more punitive approach to resolving cases and feels that more tickets should be issued and tickets should be issued earlier in the enforcement process.

8. Village Council Vacancy:

The Council reviewed the applications from those interested in serving on the Village Council. Shannon discussed Emil Lahti's experience and stated that she believes he would be the most qualified based on his previous involvement in Belvidere Township in Montcalm County.

Laraway stated he agreed and noted that Mr. Lahti also lives in an area of the Village where it has been a struggle to find people willing to be involved and serve on boards and committees.

Peavey stated he feels Lahti is a good fit for the Council and that Jason Benzinger would be a good addition to the Planning Commission to fill the vacancy created by Carrie Barringer's appointment at last month's meeting.

Barringer voiced support for the previous comments for Mr. Lahti and Mr. Benzinger.

Torgerson made a motion, which was seconded by Laraway, to appoint Emil "Joe" Lahti of Cordoba Drive to the Village Council to fill the remainder of the term previously held by Al Davis. ROLL CALL VOTE: YEAS: Barringer, Laraway, Peavey, Shannon, & Torgerson; NAYS: None. MOTION CARRIED 5-0-0.

Torgerson then nominated Mr. Jason Benzinger to fill the remainder of the vacant term on the Planning Commission, expiring in 2026. There were no objections from the Council to the appointment.

**Public Comments:**

- Jason Benzinger of Castle Lane North discussed blight and code enforcement.

**Council Comments:** None

**Adjournment:**

With no further business, the meeting was adjourned at 8:14 pm.

Approved: \_\_\_\_\_

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Carol Shannon, Village Clerk

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David K. Torgerson, Village President



# Village of Lake Isabella

VILLAGE COUNCIL MEETING  
MARCH 19, 2024

## VILLAGE MANAGER'S REPORT

- Attached are stats from the Sheriff's Department for February's contact patrols.
- Attached is our year-to-date permit list.
- Attached is the year-to-date code enforcement data.
- We ended up receiving 2 AEDs from the Tribe/County Grant. I'll do a demo at the meeting showing some of the features that these have.
- Our grant application to MSHDA to fund a residential Target Market Analysis for the Master Plan update was approved!
- We are waiting to get finalized plans from Rowe to bid out our Category B project. This is several months behind schedule. In 2023, we asked for plans to be ready at the end of January so we could advertise for bids in February with the goal of approving bids at the March Council meeting. A set of plans was submitted for my review during the week of March 4<sup>th</sup>, however revisions were necessary, which has delayed bidding.
- We are still waiting to hear from the County about what programs and services are likely to be cut. Right now, we are optimistic that inspections will be safe as they are revenue-generating operations. I am deeply concerned about the future of road patrols. The County presently does not plan to seek a public safety millage in August; rather, they are going for voter approval of the allocation formula for their millage rate. Attached are the programs we have an eye on and are waiting to hear from the County about.
- We've had a successful month of training for our organization. I've attached the year-to-date training log. One new feature we've implemented to track our training efforts has been a survey we ask everyone to complete after their training event. The survey is done through our website and will be used to track what programs are effective and valuable for us to encourage for future attendance.



# Isabella County Sheriff's Office

Sheriff Michael Main • Undersheriff Thomas Burns

207 Court Street • Mt. Pleasant, MI 48858 • (989) 772-5911 • FAX (989) 773-2739

## INVOICE

March 1, 2024

Village of Lake Isabella  
Attn: Tim Wolff, Village Manager  
1010 Clubhouse Drive  
Lake Isabella, MI 48893

Please let this letter serve as an invoice for services rendered.

Dedicated Patrols for Lake Isabella for February 2024.

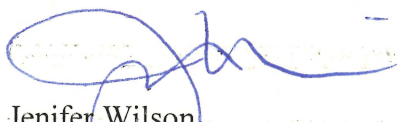
Patrol dates 02/01/24 – 02/29/24

Wages & Fringes	\$ 1,599.99
# shifts 4 * \$40	<u>160.00</u>
<b>Total</b>	<b>\$ 1,759.99</b>

Please forward payment to:

Isabella County Sheriff Department  
207 N. Court St.  
Mt. Pleasant, MI 48858

Respectfully Submitted,

  
Jenifer Wilson  
Administrative Assistant

## Lake Isabella Patrol Statistics

February 2024

### **Traffic**

Hazardous Traffic	0
Non-Hazardous Traffic	0
OWI Alcohol/Drugs	0

### **Criminal Complaints**

State	0
Against Persons	0
Property-1	0
Property-2	0
Retail Fraud	0
Morals/Decency	0

### **Patrol Activity**

Verbal Warnings	0
Traffic Stops	1
Assists to ICSO	0
Other Department Assists	3
County Road Accidents	1
Village Accidents	0
Motorist Assists	1
Property Checks	33
Liquor Inspections	4

<b><u>Total Hours of Patrol</u></b>	<b>28</b>
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## Enforcement Cases By Month/Category

03/15/2024

1/1

## VILLAGE OF LAKE ISABELLA - 2024

[illegible]

# Enforcement List

03/15/2024

1/2

Enforcement #	Address	Category	Status	Origin	Filed	Closed
CE24-0042	CORTEZ	Blight	Open (Correction Notice 2)	Proactive	02/27/24	
CE24-0041	SIESTA	Zoning	Open (Pending Verification)		02/26/24	
CE24-0040	Barcelona Drive	Blight	Open (Pending Verification)		02/26/24	
CE24-0039	Barcelona Drive	Blight	Open (Pending Verification)		02/26/24	
CE24-0038	DUQUESA	Blight	Open (Pending Verification)		02/26/24	
CE24-0037	MARIETTA	Blight	Open (Pending Verification)		02/26/24	
CE24-0036	Riviera Lane	Blight	Open (Pending Verification)		02/26/24	
CE24-0035	Vallado Drive	Zoning	Open (Pending Verification)		02/26/24	
CE24-0034	LAREDO	Blight	Open (Pending Verification)		02/26/24	
CE24-0033	Siesta Lane	Blight	Open (Correction Notice 1)		02/26/24	
CE24-0032	ISABELLA VISTA	Blight	Closed (Complied)	Proactive	02/24/24	03/06/24
CE24-0031	SEQUOIA	Blight	Open (Correction Notice 2)	Proactive	02/24/24	
CE24-0030	Castle Dr	Blight	Open (Correction Notice 2)	Proactive	02/24/24	
CE24-0029	Kent Street	Blight	Closed (Complied)	Proactive	02/19/24	03/13/24
CE24-0028	BISHOP	Vehicle	Closed (Complied)	Proactive	02/19/24	03/01/24
CE24-0027	Sequoia Lane	Blight	Open (Correction Notice 2)	Proactive	02/19/24	
CE24-0026	MARIETTA	Blight	Closed (Invalid)	Proactive	02/19/24	02/19/24
CE24-0025	ISABELLA VISTA	Zoning	Closed (Invalid)		02/16/24	02/16/24
CE24-0024	DUQUESA	Blight	Closed (Complied)	Proactive	02/13/24	03/01/24
CE24-0023	CIRCLE	Blight	Closed (Complied)	Proactive	02/13/24	02/22/24
CE24-0022	Cortez Drive	Blight	Open (Correction Notice 2)	Proactive	02/10/24	
CE24-0021	PAR	Vehicle	Closed (Complied)	Proactive	02/10/24	02/21/24

# Enforcement List

03/15/2024

2/2

Enforcement #	Address	Category	Status	Origin	Filed	Closed
CE24-0020	SANDTRAP	Vehicle	Closed (Complied)	Proactive	02/03/24	03/06/24
CE24-0019	MARIETTA	Blight	Closed (Complied)	Proactive	02/03/24	02/22/24
CE24-0018	CROWN POINT	Blight	Closed (Complied)	Proactive	02/03/24	02/13/24
CE24-0017	SIESTA	Vehicle	Open (Extension Granted)	Proactive	02/03/24	
CE24-0016	GRANADA	Vehicle	Closed (Complied)	Proactive	01/29/24	02/22/24
CE24-0015	VALLADO	Blight	Closed (Complied)	Proactive	01/29/24	02/22/24
CE24-0014	Barcelona Drive	Blight	Closed (Complied)	Proactive	01/29/24	02/13/24
CE24-0013	Siesta Lane	Vehicle	Open (Extension Granted)	Proactive	01/29/24	
CE24-0012	COLDWATER	Blight	Closed (Complied)	Proactive	01/29/24	02/13/24
CE24-0011	Duquesa Drive	Blight	Closed (Complied)		01/29/24	02/13/24
CE24-0010	PEQUENA	Vehicle	Closed (Complied)	Proactive	01/08/24	01/17/24
CE24-0009	BUNDY	Blight	Closed (Invalid)		01/08/24	01/08/24
CE24-0008	Riviera Lane	Blight	Closed (Complied)	Proactive	01/03/24	02/13/24
CE24-0007	CORTEZ	Blight	Open (Extension Granted)	Proactive	01/03/24	
CE24-0006	Carmen Drive	Blight	Open (Correction Notice 2)	Proactive	01/02/24	
CE24-0005	Wedge Dr	Trailer/RV	Closed (Invalid)	Proactive	01/02/24	01/12/24
CE24-0004	PUTTER	Blight	Closed (Complied)	Proactive	01/02/24	01/17/24
CE24-0003	VALLADO	Blight	Open (Correction Notice 2)	Proactive	01/01/24	
CE24-0002	Carmen Drive	Blight	Closed (Complied)	Proactive	01/01/24	02/01/24
CE24-0001	Carmen Drive	Blight	Closed (Complied)	Proactive	01/01/24	03/01/24

**Total # of Enforcements: 42**





Permit #	Name/Business	Property Address	Purpose	Date	Plat
1	Dorothy Smith	1027 Vallado	New Home	2/14/2024	Woods 1
2	DTE	1083 Bundy Drive	Utility Service	1/24/2024	Platinus Point
3	Amber Hoover	1005 Circle Drive	Family Daycare Home	1/26/2024	G.E. 2
4	Brad Nock	1031 Cordoba	Shed	1/12/2024	Forest 2
5	Ben Burrows		Fence	2/28/2024	G.E. 2
6	DTE	1008 Soutport	Utility Service	2/28/2024	Plat 3
7	Robert & Dianne Grewette	1006 Channel Drive	New Home	2/29/2024	G.E. 2
8	DTE	1027 Vallado	Utility Service	3/7/2024	Woods 1
9	Doug Morton	1043 Carmen	House	Pending	Forest 1
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					

## **Negative Impacts of Millage Failure & Possible County Cuts**

- **Sheriff's Department**
  - Cancellation of dedicated patrol contract
  - No support for Fireworks patrols
  - Elimination of all road patrols
  - Cancellation of Marine Patrols
  - Cancellation of Isabella County Dive Team
  - Animal Control Services
- **County Clerk**
  - Passports
- **Community Development**
  - Inspections – [Unlikely](#)
  - GIS and Parcel Data Website
- **Recycling**
  - Curbside side recycling???
  - Recycling Bins @ DPW???
- **Board of Public Works/Water System**
  - Water System – Strong desire to transfer to Village

**Village of Lake Isabella**  
**Training Log 2024**

Member Name	Member Board/Role	Training Date(s)	Training Title	Survey Completed	Notes
Carrie Barringer	VC	2/10/2024	MML Newly Elected Officials Training		-
Robert Laraway	VC	2/23 – 2/24	MML Virtual Advanced Winter Summit		-
Carol Shannon	VC	2/23 – 2/24	MML Virtual Advanced Winter Summit		-
Carrie Barringer	VC	2/23 – 2/24	MML Virtual Core Winter Summit		-
Emil Lahti	VC	2/23 – 2/24	MML Virtual Core Winter Summit		-
Tim Wolff	ZA	3/5/2024	MAP -Getting the Development You Want	Yes	Cert. on File
Tim Wolff	ZA	3/6/2024	MAP – Zoning Board of Appeals	Yes	Cert. on File
Jessica Manley	Staff	3/6/2024	MAP – Zoning Board of Appeals		Cert. on File
Tim Wolff	ZA	3/13/2024	MML – CapCon – Housing Project Financing		-
Tim Wolff	ZA	3/14/2024	MAP – Nonconformities		Cert. on File
Jessica Manley	Staff	3/14/2024	MAP – Nonconformities		Cert. on File
Farzad Tafreshi	PC	3/14/2024	MAP – Nonconformities		
Tim Wolff	ZA	3/21/2024	MAP – Housing Supply, Choice, & Affordability		

# Post Training Survey

In addition to the Village Council, the Village's Planning Commission and Board of Zoning Appeals make some of the most crucial decisions in a community. Additionally, these decisions have impacts that reach far into the future. Prioritizing continued education and on-boarding training for appointed planning and zoning officials and Village staff is critically important to the long-term health and prosperity of the community. Ongoing training is an essential form of risk management that will help the Village avoid lawsuits in planning and zoning issues.

Village officials are expected to provide a short verbal report at the next meeting following any training event and share materials such as recordings, handouts, etc. Sharing outcomes among board/commission members helps increase the Village's return on investment in terms of time and cost for training. Members are also asked to complete the post-training survey on this page to assist the Village in gauging the effectiveness and overall quality of a training course, workshop, or conference.

Training Session/Course\*

Training Date ?

Training Offered By ?

What best describes your role with the Village?\*

- ☐ Village Council Member
- ☐ Planning Commission Member
- ☐ ZBA Member
- ☐ Staff
- ☐ Other

The session met or exceeded my expectations.

- ☐ Agree
- ☐ Neutral
- ☐ Disagree

I now have a clearer understanding of the course content.

- ☐ Agree
- ☐ Neutral
- ☐ Disagree

The course will be valuable to me in my role with the Village.

- ☐ Agree
- ☐ Neutral
- ☐ Disagree

The information was provided in a clear and precise manner.

- ☐ Agree
- ☐ Neutral
- ☐ Disagree

The day and time of the course was satisfactory.

- ☐ Agree
- ☐ Neutral

☐ Disagree

The overall experience was helpful and informative

☐ Agree

☐ Neutral

☐ Disagree

I would encourage my peers to attend a similar training session.

☐ Agree

☐ Neutral

☐ Disagree

Are there any additional questions you have on this subject matter due to this training session?

Other Comments & Suggestions?

☐ I'm not a robot

reCAPTCHA  
[Privacy](#) - [Terms](#)

Submit

**Please submit a copy of any certificate provided for completion of this training. Certain programs can be submitted to our insurance company for partial reimbursement.**



# Village of Lake Isabella

VILLAGE COUNCIL MEETING  
MARCH 19, 2024

EXISTING BUSINESS #1

## AUDITOR ENGAGEMENT LETTER

Per the discussion at last month's meeting, attached is a one-year engagement offer from our auditors. The cost is consistent with previous increases and rates over the past eight years.

**Requested/Recommended Action:** A motion to approve the engagement letter should be made and adopted by the Village Council.



## **Audit Engagement Letter**

To the Members of the Village Council  
Village of Lake Isabella  
Lake Isabella, Michigan

We are pleased to confirm our understanding of the services we are to provide for Village of Lake Isabella (the Village) for the year ended June 30, 2024.

### **Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the Village as of and for the year ended June 30, 2024. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Village's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Village's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Schedules

We have also been engaged to report on supplementary information other than RSI that accompanies the Village's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

- 1) Balance Sheet – Non-major Governmental Fund
- 2) Statement of Revenues, Expenditures and Changes in Fund Balances – Non-major Governmental Fund

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

The objectives also include reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

We will conduct our audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement and they may bill you for responding to this inquiry.

Our audit of financial statements does not relieve you of your responsibilities.

### **Audit Procedures—Internal Control**

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and



other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Village's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

### **Other Services**

We will provide the following services which are outside the scope of the attestation engagement (nonaudit services): a shared document portal through Dropbox as well as assist in preparing the depreciation listing, various adjusting journal entries, the financial statements and related notes of the Village, and submission of the audited financial statements in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to all nonaudit services noted above. You will be required to acknowledge in the management representation letter our assistance with these nonaudit services and that you have reviewed, approved, and taken responsibility for these services. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

### **Responsibilities of Management for the Financial Statements**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States of America, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing Standards*.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during

the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

#### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to those charged with governance; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Roslund, Prestage & Company, P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a regulator or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for the purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Roslund, Prestage & Company, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the regulator. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Christina Schaub is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed:

**Financial Audit:                      \$11,400**

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

### **Reporting**

We will issue a written report upon completion of our audit of the Village's financial statements. Our report will be addressed to Management and Those Charged with Governance. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will state (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we become aware that the Village is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

We appreciate the opportunity to be of service to the Village and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Sincerely,



Roslund, Prestage & Company, P.C.  
Certified Public Accountants

### **RESPONSE:**

This letter correctly sets forth the understanding of the Village.

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



# Village of Lake Isabella

VILLAGE COUNCIL MEETING  
MARCH 19, 2024

EXISTING BUSINESS #2

## SHORT-TERM RENTAL LEGISLATION UPDATE – HB 5438

Last month, a new bill was introduced in the Michigan House to regulate Short-term Rentals (STRs). While this version of the proposed legislation is significantly better than previous bills on the subject, it does prohibit an outright ban on STRs. Since 2008, the Village has prohibited STRs through our Rental Housing Standards Ordinance. Specifically, a rental of less than 28 consecutive days is prohibited.

This bill was reviewed by the MML's Economic Development and Land Use Policy Committee, which recommended the MML support the bill. The MML Board of Trustees formally adopted a position of support at its meeting on March 12<sup>th</sup>.

I present this bill to the Council to gather feedback on whether the Council would like me to lobby Rep. Neyer and Sen. Hauck on the bill. Historically, the Village has opposed legislation that preempts local control on issues, especially an outright prohibition of STRs. If HB 5438 is enacted into law, I believe in its current form, there is a workable framework for us to have a reasonable regulation of STRs in the community that would limit the impact and number allowed.

**Requested/Recommended Action:** Please review HB 5438 and discuss whether you would like staff to lobby our State Representative or State Senator on the bill if the Council's position is contrary to the MML's.

# HOUSE BILL NO. 5438

February 13, 2024, Introduced by Reps. Andrews, Brixie, Arbit, McKinney, Paiz, Hill, Byrnes, Rheingans, Scott, MacDonell, Dievendorf, Grant, O'Neal, Neeley, Brabec, Conlin, Morgan, Wilson, Hope, Tyrone Carter, Price, Wegela and Aiyash and referred to the Committee on Regulatory Reform.

A bill to provide for the registry, promotion, and regulation of certain short-term rentals and hosting platforms; to create certain databases; to provide for the imposition and collection of a statewide excise tax; to provide for the disbursement of the excise tax; to provide for the powers and duties of certain state and local governmental officers and entities; and to prescribe penalties and remedies.

## **THE PEOPLE OF THE STATE OF MICHIGAN ENACT:**

1           Sec. 1. This act may be cited as the "short-term rental  
2 regulation act".

3           Sec. 2. As used in this act:

1 (a) "Booking transaction" means when a hosting platform, in  
2 exchange for compensation, facilitates a short-term rental  
3 transaction by directly or indirectly enabling the reservation of a  
4 short-term rental or collecting or processing occupancy charges.

5 (b) "Carbon monoxide detector" means a device that detects  
6 carbon monoxide and alerts occupants via a distinct and audible  
7 signal that is either self-contained in the unit or activated via a  
8 system connection.

9 (c) "Department" means the department of licensing and  
10 regulatory affairs, or its successor.

11 (d) "Director" means the director of the department.

12 (e) "Hosting platform" means a digital platform, third-party  
13 website, software, online-enabled application, mobile telephone  
14 application, or some other similar electronic process that allows  
15 all of the following for a short-term rental located in this state:

16 (i) Advertisement, listing, or offer of the short-term rental  
17 as available.

18 (ii) Collection of occupancy charges.

19 (iii) Arranging, booking, reserving, or renting of the short-  
20 term rental by a person.

21 (f) "Hotel condominium" means a group of condominium units or  
22 condominium projects rented by a common rental management company  
23 for transient rental that may include a reception or check-in desk.

24 (g) "Local unit of government" means a city, township, or  
25 village.

26 (h) "Occupancy charge" means the charge imposed for the use or  
27 occupancy of a short-term rental, including cleaning fees and  
28 services fees. Occupancy charge does not include charges for food,  
29 beverages, state use tax or excise tax, telephone service, or

1 damage deposit or insurance.

2 (i) "Owner" means the owner of a short-term rental located  
3 within this state.

4 (j) "Short-term rental" means the rental of a single-family  
5 residence, a dwelling unit in a 1-to-4-family house, or any unit or  
6 group of units in a condominium unit, for terms of not more than 30  
7 consecutive days. Short-term rental does not include the rental of  
8 a hotel, motel, hotel condominium, home, or condominium unit that  
9 is located within a resort that offers amenities such as golf, a  
10 skiing restaurant facility, or group meeting accommodation.

11 (k) "Short-term rental database" means the short-term rental  
12 database created in section 3.

13 (l) "Short-term rental excise tax" or "excise tax" means the  
14 short-term rental excise tax assessed on a short-term rental  
15 booking transaction described in section 6.

16 (m) "Smoke detector" means a device, either battery operated  
17 or electrical, that detects visible or invisible particles of  
18 combustion.

19 (n) "Use tax" means the tax imposed under the use tax act,  
20 1937 PA 94, MCL 205.91 to 205.111.

21 Sec. 3. (1) The department shall create and operate a short-  
22 term rental database, updated each year, of the information  
23 provided in subsection (2).

24 (2) Each year in which a dwelling is offered for short-term  
25 rental, the owner shall file with the department a certificate. The  
26 department may create the certificate required under this  
27 subsection. A certificate filed with the department in accordance  
28 with this subsection must contain all of the following information:

29 (a) Name and address of the owner of the short-term rental.



1 (b) Address of the short-term rental.

2 (c) Certification that the owner has \$1,000,000.00 or more  
3 liability insurance on the short-term rental.

4 (d) Emergency contact information for the dwelling. For  
5 purposes of this act, the emergency contact person must reside  
6 within 30 miles from the dwelling.

7 (3) The director shall prescribe the forms necessary for the  
8 administration of the short-term rental database.

9 (4) On lawful request, the department shall share the  
10 information provided under subsection (2) with the local unit of  
11 government where the short-term rental is located, law enforcement  
12 agencies, and members of the public. If the department shares that  
13 information provided under subsection (2) under this subsection,  
14 the department shall also report the number of complaints received  
15 by the department against an owner for a violation of this act and  
16 the action taken in response to the complaint, including any  
17 investigation to verify the complaint.

18 Sec. 4. An owner of a short-term rental shall do all of the  
19 following:

20 (a) Maintain liability insurance of \$1,000,000.00 or more on  
21 each short-term rental while it is being offered for rent unless  
22 that short-term rental is offered through a hosting platform that  
23 maintains equal or greater insurance coverage. Insurance coverage  
24 described in this subdivision must defend and indemnify the owner  
25 and any tenants in the short-term rental for bodily injury and  
26 property damage.

27 (b) Post all of the following in a conspicuous place in every  
28 room in the dwelling:

29 (i) The owner's emergency contact, including a working

1 telephone number.

2 (ii) Information regarding local emergency services, including  
3 a working telephone number for the police and fire department in  
4 which the short-term rental is located.

5 (iii) The floor plan and escape routes.

6 (c) Compile the information under subdivision (b) (i) to (iii) in  
7 a written form and place the form in every bedroom in the dwelling.

8 Sec. 5. An owner of a short-term rental shall not offer a  
9 dwelling for short-term rental unless every bedroom in the dwelling  
10 is equipped with all of the following functional equipment:

11 (a) Carbon monoxide detector that may be battery-powered,  
12 plug-in with or without battery backup, wired into the property's  
13 AC power line with secondary battery backup, or connected to a  
14 system by means of a control panel.

15 (b) Smoke detector.

16 (c) Fire extinguisher.

17 Sec. 6. (1) Except as otherwise provided in this section, a  
18 statewide excise tax known as the short-term rental excise tax is  
19 levied on the charge for use or occupancy of a short-term rental in  
20 this state. The excise tax described under this subsection must not  
21 be levied on a short-term rental that is rented for 14 days or less  
22 in a calendar year. The rate of the short-term rental excise tax is  
23 6% of the occupancy charge.

24 (2) The excise tax imposed by this act must be collected at  
25 the same time and in the same manner as the tax imposed by the use  
26 tax act, 1937 PA 94, MCL 205.91 to 205.111.

27 (3) The excise tax imposed under this act is in addition to  
28 any other tax, fee, or assessment imposed by law, including, but  
29 not limited to, any hotel charges.

1           (4) As used in this section, "hotel charges" means taxes,  
2 assessments, fees, or other charges imposed by a county, local unit  
3 of government, or applicable tax authority under any of the  
4 following acts:

5           (a) 1974 PA 263, MCL 141.861 to 141.867.

6           (b) The state convention facility development act, 1985 PA  
7 106, MCL 207.621 to 207.640.

8           (c) 1991 PA 180, MCL 207.751 to 207.759.

9           (d) The convention and tourism promotion act, 2007 PA 25, MCL  
10 141.1321 to 141.1328.

11           (e) The convention and tourism marketing act, 1980 PA 383, MCL  
12 141.881 to 141.889.

13           (f) The community convention or tourism marketing act, 1980 PA  
14 395, MCL 141.871 to 141.880.

15           (g) The regional tourism marketing act, 1989 PA 244, MCL  
16 141.891 to 141.900.

17           (h) The regional convention and tourism promotion act, 2010 PA  
18 254, MCL 141.1431 to 141.1437.

19           (i) The regional event center financing act, 2020 PA 340, MCL  
20 141.1441 to 141.1445.

21           Sec. 7. (1) The short-term rental excise tax imposed by this  
22 act must be administered by the state treasurer under 1941 PA 122,  
23 MCL 205.1 to 205.31.

24           (2) The state treasurer shall prescribe the forms necessary  
25 for the administration of this act and may promulgate necessary  
26 rules under the administrative procedures act of 1969, 1969 PA 306,  
27 MCL 24.201 to 24.328.

28           (3) The excise tax imposed under this act is in addition to  
29 any other tax, fee, or assessment imposed by law.

1           (4) Proceeds from the collection of the excise tax imposed  
2 under this act must be deposited in the state treasury, credited to  
3 a restricted account, and must, on appropriation, be distributed as  
4 follows:

5           (a) The lesser of 1% or \$1,000,000.00 to the department and  
6 the state treasury for the administration of this act.

7           (b) The balance to the local unit of government in which the  
8 short-term rental is located for which the excise tax was paid.

9           Sec. 8. An owner of a short-term rental may add the amount of  
10 the excise tax to the occupancy charge for a short-term rental  
11 agreement facilitated by a hosting platform if the owner discloses  
12 the addition of the excise tax to the occupancy charge as described  
13 in this section on the bill or receipt provided to that short-term  
14 rental guest.

15           Sec. 9. (1) An owner of a short-term rental that violates this  
16 act is responsible for a civil fine and may be ordered by the  
17 department to pay a civil fine of not more than \$1,000.00 for each  
18 violation.

19           (2) A hosting platform that violates this act is responsible  
20 for a civil fine and may be ordered by the department to pay a  
21 civil fine of not more than \$5,000.00 for each violation.

22           (3) Fines collected under this act must be transmitted to the  
23 local unit of government where the short-term rental is located.

24           Sec. 10. (1) A hosting platform shall not facilitate booking  
25 transactions for a short-term rental located in this state unless  
26 the hosting platform is currently and validly registered with the  
27 department under this section. The department shall issue a  
28 registration number to each hosting platform that does all of the  
29 following:

1 (a) Meets the requirements of this act and its related rules.

2 (b) Pays an annual registration fee to be determined by the  
3 director. The annual registration fee must be an amount equal to  
4 \$100.00 per listing, not to exceed \$50,000.00 per year as  
5 determined by the department.

6 (c) Agrees in writing to obtain written consent from all  
7 owners of a short-term rental located in this state for the  
8 disclosure of the records required under subsection (4) to the  
9 state treasury.

10 (2) A hosting platform shall not facilitate booking  
11 transactions for a short-term rental located in this state if 1 or  
12 more of the following apply:

13 (a) Where applicable, the short-term rental and its owner have  
14 not been issued a current and valid permit, license, registration,  
15 or other related authorization by the applicable local unit of  
16 government for the property's use as a short-term rental.

17 (b) A certificate approval number has not been received by the  
18 short-term rental's owner acknowledging the department's review for  
19 completion and accuracy of the certificate filed under section  
20 3(2).

21 (3) The department shall adopt by rule, and enforce, standards  
22 for the issuance, renewal, suspension, revocation, and appeal of  
23 hosting platform registration, as well as standards for service of  
24 process, notice, and demand.

25 (4) Notwithstanding any other provision of law or  
26 administrative action to the contrary, a hosting platform shall do  
27 all of the following:

28 (a) Develop and maintain a report, in a manner and form  
29 established by the state treasurer, of short-term rental booking

1 transactions facilitated by the hosting platform in connection with  
2 short-term rentals located in this state.

3 (b) The report described in subdivision (a) must include the  
4 following records itemized for each individual short-term rental  
5 booking transaction:

6 (i) Address, including any unit designation, of the short-term  
7 rental.

8 (ii) The full legal name of the owner.

9 (iii) Where applicable, the current and valid permit, license,  
10 registration, or other related authorization issued by the  
11 applicable local unit of government to the owner for the dwelling's  
12 use as a short-term rental.

13 (iv) The calendar dates that the short-term rental was rented,  
14 along with the nightly rate and any taxes or assessments collected.

15 (v) The amount of the hosting platform's compensation for  
16 facilitating the booking transaction.

17 (vi) Any additional records as the state treasurer may require  
18 by rule to enforce the payment of the excise tax.

19 (c) Subject to applicable laws, provide the state treasurer  
20 monthly with the report's itemized records for all booking  
21 transactions facilitated in the preceding month.

22 (d) Subject to applicable laws and except as provided under  
23 this subdivision, make the full report described under subdivision  
24 (a) available to the department when requested by the director. A  
25 report version made available to the department must not include  
26 copies of specific message exchanges between any of the following:

27 (i) Hosting platform.

28 (ii) Owner.

29 (iii) Guest.

1           (iv) Other person that booked a short-term rental.

2           (e) Maintain itemized records within the report for a period  
3 of 3 years following the end of the calendar year in which the  
4 individual short-term rental booking transaction occurred.

5           (5) The department may audit a hosting platform's report and  
6 its itemized records as necessary.

7           Sec. 11. (1) A local unit of government may enact and enforce  
8 reasonable regulations and may uphold zoning decisions for short-  
9 term rentals that do any of the following:

10           (a) Safeguard the public health, safety, and welfare,  
11 including, but not limited to, fire safety standards and blight  
12 mitigation.

13           (b) Determine the number of units allowed to be used as a  
14 short-term rental by any method of its choosing.

15           (c) Establish a process by which the local unit of government  
16 may reduce or expand the number of units allowed under subdivision  
17 (b).

18           (d) Establish a process by which the local unit of government  
19 may revoke a permit under this act, including the process to  
20 challenge the revocation.

21           (2) A local unit of government may revoke the permit of a  
22 short-term rental and its owner for a violation of a local  
23 ordinance enacted under subsection (1) or a zoning ordinance.

24           (3) A local unit of government shall not enact or enforce any  
25 ordinance, rule, or regulation, including, but not limited to, a  
26 zoning ordinance, rule, or regulation, that has the effect of  
27 totally banning or prohibiting short-term rentals.

28           Enacting section 1. This act does not take effect unless all  
29 of the following bills of the 102nd Legislature are enacted into

1 law:

2 (a) Senate Bill No.\_\_\_\_ or House Bill No. 5441 (request no.  
3 04046'23 \*\*).

4 (b) Senate Bill No.\_\_\_\_ or House Bill No. 5443 (request no.  
5 04165'23 \*\*).

6 (c) Senate Bill No.\_\_\_\_ or House Bill No. 5442 (request no.  
7 04166'23 \*\*).

8 (d) Senate Bill No.\_\_\_\_ or House Bill No. 5445 (request no.  
9 04167'23 \*\*).

10 (e) Senate Bill No.\_\_\_\_ or House Bill No. 5440 (request no.  
11 04168'23 \*\*).

12 (f) Senate Bill No.\_\_\_\_ or House Bill No. 5446 (request no.  
13 04174'23 \*\*).

14 (g) Senate Bill No.\_\_\_\_ or House Bill No. 5439 (request no.  
15 04175'23 \*\*).

16 (h) Senate Bill No.\_\_\_\_ or House Bill No. 5444 (request no.  
17 04176'23 \*\*).

18 (i) Senate Bill No.\_\_\_\_ or House Bill No. 5437 (request no.  
19 04177'23 \*\*).





# Village of Lake Isabella

VILLAGE COUNCIL MEETING  
MARCH 19, 2024

EXISTING BUSINESS #3

## VILLAGE CHARTER REVIEW WORK SESSION

Based on discussion from last month's meeting, there is an interest in scheduling a Work Session to review the Village Charter. In looking ahead at the coming few weeks between the March meeting and April meeting, Wednesday evenings are the best option for my schedule. The following are dates that I have schedule conflicts for an evening meeting:

- Thursday, March 21<sup>st</sup>
- Tuesday, April 2<sup>nd</sup>
- Monday, April 8<sup>th</sup>
- Tuesday, April 9<sup>th</sup>

I'm also planning to be out of the office during the day on Monday, April 8<sup>th</sup> and Tuesday, April 16<sup>th</sup>.

**Requested/Recommended Action:** Please bring your calendars and attempt to schedule a meeting date and time for the Council to have a review session of the Village Charter.

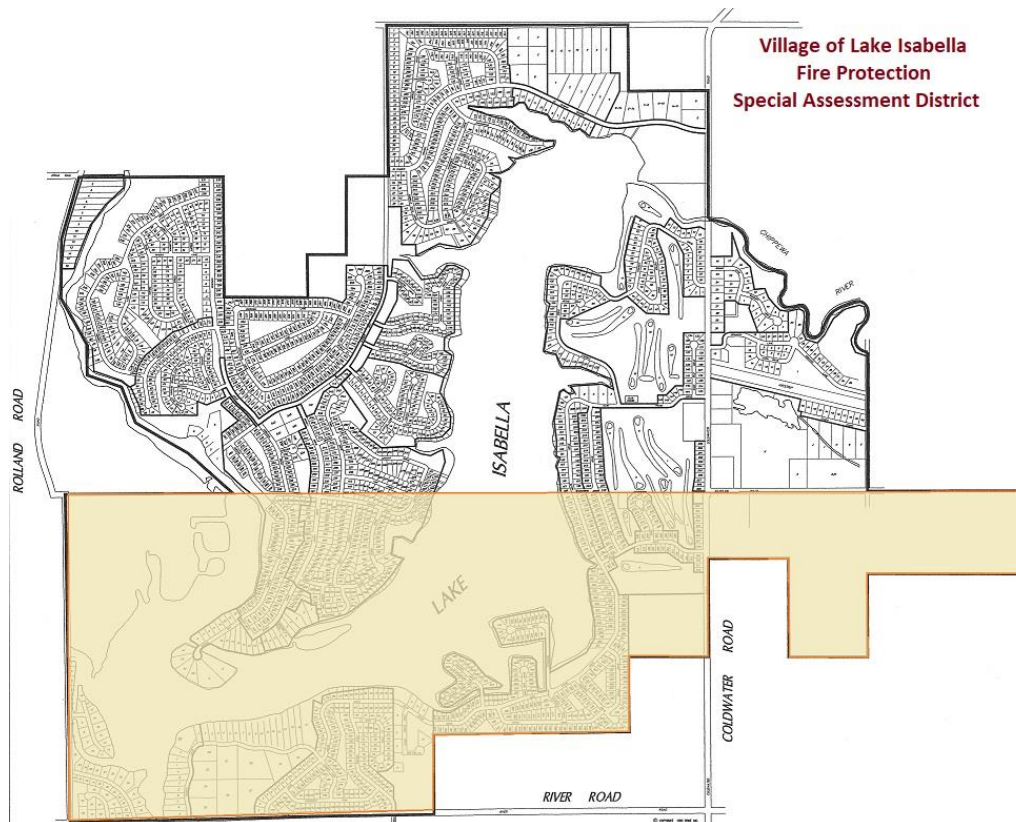


# Village of Lake Isabella

VILLAGE COUNCIL MEETING  
MARCH 19, 2024  
NEW BUSINESS #1

## RESOLUTION 2024-03 BROOMFIELD TWP. FIRE PROTECTION SPECIAL ASSESSMENT DISTRICT ANNUAL RENEWAL (RESOLUTION 1 OF 2)

The first item of New Business at this month's meeting is the approval of the first of two required resolutions, which are annually adopted to renew the Special Assessment District for fire protection in the Broomfield Twp. side of the village. The map below illustrates this area of the village. The remaining area of the village in Sherman Township pays 1 Mill for fire protection service directly to the township as part of a township wide voter-approved levy. In order for our Broomfield residents to receive fire protection from the Nottawa-Sherman Fire Department, we levy a 1 Mill special assessment and contract with them for coverage. If we did not do this, coverage would default to Broomfield Township, which contracts for coverage with Wheatland Township, based in Remus.



**Requested/Recommended Action:** Adopt Resolution 2023-03, which sets a public hearing for the May meeting to formally renew the district and set the special assessment levy of 1 Mill.

**Village of Lake Isabella**

1010 Clubhouse Drive  
Lake Isabella, MI, 48893

**RESOLUTION 2024-03**

**Broomfield Township Fire Protection Special Assessment District Annual Renewal:  
Filing of Special Assessment Roll & Notice of Public Hearing**

Minutes of a meeting of the Village Council of Lake Isabella, Isabella County, Michigan, held in the Village Hall, 1010 Clubhouse Drive, Lake Isabella, Michigan 48893, on March 19, 2024, beginning at 7:00 PM, local time.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

**WHEREAS**, in 2009, the Village Council established a special assessment district pursuant to Act 33, Public Acts of Michigan, 1951, as amended (“Act 33”), creating the Fire Protection Special Assessment District No. 1 (the “Special Assessment District”) to defray the cost of purchasing and housing equipment and providing fire protection in the Special Assessment District; and

**WHEREAS**, the Village Council desires to renew the Fire Protection Special Assessment District No.1 for the 2024-2025 fiscal year; and

**WHEREAS**, the Village Council has tentatively determined that 1 Mill will be the amount of the Special Assessment to provide fire protection in the Special Assessment District for the coming tax year, all of which is estimated to be necessary for the operation and maintenance of the fire protection services; and

**WHEREAS**, the Village Council has determined that it is in the best interest of the Village to proceed to defray the cost of providing fire protection by a special assessment on all the lands and premises in the Village to be benefited, except for lands and premises exempt from the collection of taxes under the General Property Tax Act, Act 206, Public Acts of Michigan, 1893; and

**WHEREAS**, the Village Council has tentatively determined to defray the cost of fire protection in the Special Assessment District by a special assessment levy which will raise up to and will not exceed funds equal to one mill of the taxable value of the district; and

**WHEREAS**, the Village President has prepared, certified, and reported to this Village Council a special assessment roll for the parcels of property located in the Special Assessment District, showing the levy amount as it will appear in a column provided in the regular tax roll.

**NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:**

1. That the special assessment roll for the Special Assessment District (the “Special Assessment Roll”), as reported to the Village Council by the Village President, shall be filed in the office of the Village Clerk and shall be available for public inspection during the normal working hours of the Village office.

2. That the Village Council shall hold a public hearing on May 21, 2024, at 7:00 PM, at the Village Hall located at 1010 Clubhouse Drive, Lake Isabella, Michigan 48893, in the Village to review and hear any objections to the estimated costs and expenses and the distribution of the levy on the Special Assessment Roll.

3. That the Village Clerk shall cause to be published a notice of hearing and the filing of the Special Assessment Roll in the *Morning Sun*, a newspaper of general circulation within the Village, at least five (5) days prior to the public hearing. Proofs of publication of such notice shall be filed with the Village Clerk.

4. That the Village Clerk, at least ten (10) days before the date of the public hearing, shall send a notice of the public hearing by first-class mail addressed to each record owner, or party in interest, of each parcel of property to be assessed, at the address shown for such owner or party in interest upon the last tax assessment records of Broomfield Township, as supplemented by any subsequent changes in the names or addresses of the owners or parties listed therein, except in the case of railroad companies who shall be mailed a notice of the public hearing by registered mail.

5. That the notice of the hearing to be mailed and published pursuant hereto shall be substantially in the form outlined in Exhibit A hereto.

6. That all resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded to the extent of such conflict.

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Carol Shannon  
Village Clerk

STATE OF MICHIGAN )

) ss.

COUNTY OF ISABELLA )

I, Carol Shannon, hereby certify that the preceding is a true and complete copy of a resolution adopted by the Village Council of Village of Lake Isabella at a regular meeting held on March 19, 2024, and that public notice of said meeting was given according to Act No. 267, Public Acts of Michigan, 1976, including, in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours before the time set for the meeting.

IN WITNESS WHEREOF, I have affixed my official signature on this 19th day of March 2024.

\_\_\_\_\_  
Carol Shannon  
Village Clerk

**EXHIBIT A**

**VILLAGE OF LAKE ISABELLA  
(ISABELLA COUNTY, MICHIGAN)**

**NOTICE OF PUBLIC HEARING**

**FIRE PROTECTION SPECIAL ASSESSMENT DISTRICT**

NOTICE IS HEREBY GIVEN that the Village Council of Village of Lake Isabella, Isabella County, Michigan, has resolved its intention to proceed according to Act 33, Public Acts of Michigan, 1951, as amended to defray the cost of fire protection in a portion of the Village by special assessment on the lands and premises in the Village to be benefited, except for lands and premises exempt from the collection of taxes under the General Property Tax Act.

The Fire Protection Special Assessment District No. 1 (the "Special Assessment District") consists of the following property located Broomfield Township, Isabella County, Michigan, against which all or a portion of the cost of the Fire Protection shall be specially assessed, except for lands and premises exempt from the collection of taxes under the General Property Tax Act:

**Broomfield Township – T. 14N – R. 6W**

SECTION 1 - The North 1/2 of the Northeast 1/4 and the Northwest 1/4 of Section 1, Except the South 1500 ft of the West 697 ft of the Northwest 1/4.

SECTION 2 - The entire Section 2, including parcel descriptions and Lake Isabella Plats Golf Estates No. 1 and No. 2, and Lake Isabella Plat No. 3 and Lake Isabella Plat South, Except the East 1140 ft of the Southeast 1/4 of Section 2 and Except a parcel of land commencing 1140 ft West of the Southeast Corner of Section 2, thence West 3240 ft, North 1320 ft, East 3240 ft, South 1320 ft to POB.

SECTION 3 - The entire Section 3, including parcel descriptions and Lake Isabella Plats No. 3 and No. 4 and Lake Isabella Plat South.

NOTICE IS FURTHER GIVEN that the Lake Isabella Village President has made and certified a special assessment roll for the Special Assessment District, which roll sets forth the relative portion of the cost of the Fire Protection that is to be levied for the upcoming tax year in the form of special assessments against each benefited lot and parcel of land in the special assessment district.

**HEARING**

TAKE NOTICE that the Village Council of the Village of Lake Isabella will hold a public hearing on May 21, 2024, at 7:00 PM, at the Village Hall, located at 1010 Clubhouse Drive, Lake

Isabella, Michigan 48893 to review the special assessment roll and to hear and consider any objections thereto.

TAKE NOTICE that appearance and protest at the public hearing are required in order to appeal the amount of the special assessment to the state tax tribunal.

TAKE NOTICE that an owner or party in interest, or his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance or protest by letter on or before the close of the hearing.

TAKE NOTICE that any person objecting to the assessment roll is requested to file written objections thereto with the Village Clerk before the close of the hearing or within such further time as the Village Council may grant.

TAKE NOTICE that an owner or any person having an interest in the real property may file a written appeal of the special assessment with the State tax tribunal within thirty (30) days after the confirmation of the special assessment roll if the owner or person having an interest in the real property protested the special assessment at the hearing held for the purpose of confirming the roll.

Michigan Tax Tribunal  
Ottawa Building  
611 W. Ottawa, 4<sup>th</sup> Floor  
P.O. Box 30232  
Lansing, Michigan 48909

TAKE FURTHER NOTICE that the special assessment roll as prepared has been reported to the Village Council and is on file with the Village Clerk for public examination.

This notice was authorized by the Lake Isabella Village Council.

FOR FURTHER INFORMATION, PLEASE CONTACT:

Tim Wolff, Village Manager  
Village of Lake Isabella  
1010 Clubhouse Drive  
Lake Isabella, Michigan 48893

Telephone: (989) 644-8654  
Email: [tim@lakeisabellami.org](mailto:tim@lakeisabellami.org)

Dated: March 19, 2024

Carol Shannon  
Village Clerk

**Broomfield Township Fire Protection Special Assessment District - Tentative Special Assessment Roll**

<b>Parcel #</b>	<b>Taxable Value Assessment</b>	<b>Parcel #</b>	<b>Taxable Value Assessment</b>
21-001-10-001-01	1 Mill	21-075-00-356-00	1 Mill
21-001-10-001-03	1 Mill	21-075-00-357-00	1 Mill
21-001-10-001-05	1 Mill	21-075-00-359-01	1 Mill
21-001-10-001-06	1 Mill	21-075-00-360-00	1 Mill
21-001-10-001-11	1 Mill	21-075-00-361-00	1 Mill
21-001-10-001-12	1 Mill	21-075-00-362-00	1 Mill
21-001-10-001-98	1 Mill	21-075-00-363-00	1 Mill
21-001-20-001-00	1 Mill	21-075-00-364-00	1 Mill
21-002-10-001-00	1 Mill	21-075-00-365-00	1 Mill
21-002-20-001-00	1 Mill	21-075-00-366-00	1 Mill
21-002-20-002-00	1 Mill	21-075-00-367-00	1 Mill
21-002-20-003-03	1 Mill	21-075-00-368-00	1 Mill
21-002-20-003-05	1 Mill	21-075-00-369-00	1 Mill
21-002-20-003-06	1 Mill	21-075-00-370-00	1 Mill
21-002-30-002-00	1 Mill	21-075-00-371-00	1 Mill
21-002-30-002-02	1 Mill	21-075-00-372-00	1 Mill
21-002-30-002-03	1 Mill	21-075-00-373-00	1 Mill
21-002-30-002-04	1 Mill	21-075-00-374-00	1 Mill
21-002-30-002-05	1 Mill	21-075-00-375-00	1 Mill
21-002-30-002-06	1 Mill	21-075-00-376-00	1 Mill
21-002-30-002-07	1 Mill	21-075-00-377-00	1 Mill
21-002-30-002-08	1 Mill	21-075-00-378-00	1 Mill
21-002-30-002-10	1 Mill	21-075-00-379-00	1 Mill
21-002-30-002-11	1 Mill	21-075-00-380-00	1 Mill
21-002-30-002-12	1 Mill	21-075-00-381-00	1 Mill
21-002-30-002-13	1 Mill	21-075-00-382-00	1 Mill
21-002-30-002-14	1 Mill	21-075-00-383-00	1 Mill
21-002-30-002-15	1 Mill	21-075-00-384-00	1 Mill
21-003-10-001-03	1 Mill	21-075-00-385-00	1 Mill
21-003-10-001-04	1 Mill	21-075-00-386-00	1 Mill
21-003-10-001-05	1 Mill	21-075-00-388-00	1 Mill
21-003-10-001-06	1 Mill	21-075-00-389-00	1 Mill
21-003-10-001-07	1 Mill	21-075-00-390-01	1 Mill
21-003-10-001-08	1 Mill	21-075-00-392-00	1 Mill
21-003-10-001-09	1 Mill	21-075-00-393-00	1 Mill
21-003-10-001-10	1 Mill	21-075-00-394-00	1 Mill
21-003-10-001-11	1 Mill	21-075-00-395-00	1 Mill
21-003-10-001-12	1 Mill	21-075-00-396-00	1 Mill
21-003-10-002-01	1 Mill	21-075-00-397-00	1 Mill
21-003-20-001-01	1 Mill	21-075-00-398-00	1 Mill
21-003-30-001-00	1 Mill	21-075-00-399-00	1 Mill
21-003-30-001-01	1 Mill	21-075-00-400-00	1 Mill
21-003-30-001-02	1 Mill	21-075-00-401-00	1 Mill
21-003-30-001-03	1 Mill	21-075-00-402-00	1 Mill
21-003-30-001-04	1 Mill	21-075-00-403-00	1 Mill
21-003-30-001-05	1 Mill	21-075-00-404-00	1 Mill
21-003-30-001-06	1 Mill	21-075-00-405-00	1 Mill
21-003-30-001-07	1 Mill	21-075-00-406-00	1 Mill
21-003-30-001-08	1 Mill	21-075-00-407-00	1 Mill



**Broomfield Township Fire Protection Special Assessment District - Tentative Special Assessment Roll**

<b>Parcel #</b>	<b>Taxable Value Assessment</b>	<b>Parcel #</b>	<b>Taxable Value Assessment</b>
21-003-30-001-09	1 Mill	21-075-00-408-00	1 Mill
21-003-30-001-10	1 Mill	21-075-00-409-00	1 Mill
21-003-30-001-11	1 Mill	21-075-00-410-00	1 Mill
21-003-30-001-12	1 Mill	21-075-00-411-00	1 Mill
21-003-30-003-00	1 Mill	21-075-00-412-00	1 Mill
21-071-00-169-00	1 Mill	21-075-00-413-00	1 Mill
21-071-00-170-00	1 Mill	21-075-00-414-00	1 Mill
21-071-00-171-00	1 Mill	21-075-00-424-00	1 Mill
21-071-00-172-00	1 Mill	21-075-00-425-00	1 Mill
21-071-00-173-00	1 Mill	21-075-00-426-00	1 Mill
21-071-00-174-00	1 Mill	21-075-00-427-00	1 Mill
21-071-00-178-00	1 Mill	21-075-00-428-00	1 Mill
21-071-00-179-00	1 Mill	21-075-00-429-00	1 Mill
21-071-00-180-00	1 Mill	21-075-00-430-00	1 Mill
21-071-00-181-00	1 Mill	21-075-00-431-00	1 Mill
21-071-00-182-00	1 Mill	21-075-00-432-00	1 Mill
21-071-00-183-00	1 Mill	21-075-00-433-00	1 Mill
21-071-00-184-00	1 Mill	21-075-00-434-00	1 Mill
21-071-00-185-00	1 Mill	21-075-00-435-00	1 Mill
21-071-00-186-00	1 Mill	21-075-00-436-00	1 Mill
21-071-00-187-00	1 Mill	21-075-00-437-00	1 Mill
21-071-00-188-00	1 Mill	21-075-00-438-00	1 Mill
21-071-00-189-00	1 Mill	21-075-00-439-00	1 Mill
21-071-00-190-00	1 Mill	21-075-00-441-00	1 Mill
21-071-00-191-00	1 Mill	21-075-00-442-00	1 Mill
21-072-00-224-00	1 Mill	21-075-00-443-00	1 Mill
21-072-00-225-00	1 Mill	21-075-00-444-00	1 Mill
21-072-00-226-00	1 Mill	21-075-00-445-00	1 Mill
21-072-00-227-00	1 Mill	21-075-00-446-00	1 Mill
21-072-00-228-00	1 Mill	21-075-00-447-00	1 Mill
21-072-00-229-00	1 Mill	21-075-00-448-00	1 Mill
21-072-00-230-00	1 Mill	21-075-00-449-00	1 Mill
21-072-00-231-00	1 Mill	21-075-00-450-00	1 Mill
21-072-00-232-00	1 Mill	21-075-00-451-00	1 Mill
21-072-00-233-00	1 Mill	21-075-00-452-00	1 Mill
21-072-00-234-00	1 Mill	21-075-00-453-00	1 Mill
21-072-00-235-00	1 Mill	21-075-00-454-00	1 Mill
21-072-00-236-00	1 Mill	21-075-00-455-00	1 Mill
21-072-00-237-00	1 Mill	21-075-00-456-00	1 Mill
21-072-00-238-00	1 Mill	21-075-00-457-00	1 Mill
21-072-00-239-00	1 Mill	21-075-00-458-00	1 Mill
21-072-00-240-00	1 Mill	21-075-00-459-00	1 Mill
21-072-00-241-00	1 Mill	21-075-00-460-00	1 Mill
21-072-00-242-00	1 Mill	21-075-00-461-00	1 Mill
21-072-00-243-00	1 Mill	21-075-00-462-00	1 Mill
21-072-00-244-00	1 Mill	21-075-00-463-00	1 Mill
21-072-00-245-00	1 Mill	21-075-00-464-00	1 Mill
21-072-00-246-00	1 Mill	21-075-00-465-00	1 Mill
21-072-00-247-00	1 Mill	21-075-00-466-00	1 Mill

**Broomfield Township Fire Protection Special Assessment District - Tentative Special Assessment Roll**

<b>Parcel #</b>	<b>Taxable Value Assessment</b>	<b>Parcel #</b>	<b>Taxable Value Assessment</b>
21-072-00-248-00	1 Mill	21-075-00-467-00	1 Mill
21-072-00-266-00	1 Mill	21-075-00-468-00	1 Mill
21-072-00-267-00	1 Mill	21-075-00-469-00	1 Mill
21-072-00-268-00	1 Mill	21-075-00-470-00	1 Mill
21-072-00-269-00	1 Mill	21-075-00-471-00	1 Mill
21-072-00-270-00	1 Mill	21-075-00-472-00	1 Mill
21-072-00-271-00	1 Mill	21-075-00-473-00	1 Mill
21-072-00-272-00	1 Mill	21-075-00-474-00	1 Mill
21-072-00-273-00	1 Mill	21-075-00-475-00	1 Mill
21-072-00-274-00	1 Mill	21-075-00-476-00	1 Mill
21-072-00-275-00	1 Mill	21-076-00-476-00	1 Mill
21-072-00-276-00	1 Mill	21-076-00-477-00	1 Mill
21-072-00-277-00	1 Mill	21-076-00-478-00	1 Mill
21-072-00-278-00	1 Mill	21-076-00-479-00	1 Mill
21-072-00-279-00	1 Mill	21-076-00-480-00	1 Mill
21-072-00-280-00	1 Mill	21-076-00-481-00	1 Mill
21-072-00-281-00	1 Mill	21-076-00-483-00	1 Mill
21-072-00-282-00	1 Mill	21-076-00-484-00	1 Mill
21-072-00-284-00	1 Mill	21-076-00-485-00	1 Mill
21-072-00-285-00	1 Mill	21-076-00-486-00	1 Mill
21-072-00-286-00	1 Mill	21-076-00-487-00	1 Mill
21-072-00-287-00	1 Mill	21-076-00-488-00	1 Mill
21-072-00-288-00	1 Mill	21-076-00-489-00	1 Mill
21-072-00-300-00	1 Mill	21-076-00-490-00	1 Mill
21-072-00-301-00	1 Mill	21-076-00-491-00	1 Mill
21-072-00-302-00	1 Mill	21-076-00-492-00	1 Mill
21-072-00-303-00	1 Mill	21-076-00-493-00	1 Mill
21-072-00-304-00	1 Mill	21-076-00-494-00	1 Mill
21-072-00-305-00	1 Mill	21-076-00-495-00	1 Mill
21-072-00-306-00	1 Mill	21-076-00-496-00	1 Mill
21-072-00-307-00	1 Mill	21-076-00-497-01	1 Mill
21-072-00-308-00	1 Mill	21-076-00-499-00	1 Mill
21-072-00-309-00	1 Mill	21-076-00-500-00	1 Mill
21-072-00-310-00	1 Mill	21-076-00-501-00	1 Mill
21-072-00-311-00	1 Mill	21-076-00-502-00	1 Mill
21-072-00-312-00	1 Mill	21-076-00-503-00	1 Mill
21-072-00-313-00	1 Mill	21-076-00-504-00	1 Mill
21-072-00-315-00	1 Mill	21-076-00-505-00	1 Mill
21-072-00-316-00	1 Mill	21-076-00-506-00	1 Mill
21-072-00-317-00	1 Mill	21-076-00-507-00	1 Mill
21-072-00-318-00	1 Mill	21-076-00-509-00	1 Mill
21-072-00-319-00	1 Mill	21-076-00-510-00	1 Mill
21-072-00-320-00	1 Mill	21-076-00-511-00	1 Mill
21-072-00-321-00	1 Mill	21-076-00-512-00	1 Mill
21-072-00-322-00	1 Mill	21-076-00-513-00	1 Mill
21-072-00-324-00	1 Mill	21-076-00-514-00	1 Mill
21-072-00-325-00	1 Mill	21-076-00-518-00	1 Mill
21-072-00-326-00	1 Mill	21-076-00-519-01	1 Mill
21-072-00-327-00	1 Mill	21-076-00-521-00	1 Mill

**Broomfield Township Fire Protection Special Assessment District - Tentative Special Assessment Roll**

<b>Parcel #</b>	<b>Taxable Value Assessment</b>	<b>Parcel #</b>	<b>Taxable Value Assessment</b>
21-072-00-328-00	1 Mill	21-076-00-522-00	1 Mill
21-072-00-329-00	1 Mill	21-076-00-523-00	1 Mill
21-072-00-330-00	1 Mill	21-076-00-590-00	1 Mill
21-072-00-331-00	1 Mill	21-076-00-591-00	1 Mill
21-072-00-332-00	1 Mill	21-076-00-592-00	1 Mill
21-072-00-333-00	1 Mill	21-076-00-593-00	1 Mill
21-072-00-334-00	1 Mill	21-076-00-594-01	1 Mill
21-072-00-335-00	1 Mill	21-076-00-596-01	1 Mill
21-072-00-336-01	1 Mill	21-076-00-598-00	1 Mill
21-072-00-338-00	1 Mill	21-076-00-599-00	1 Mill
21-072-00-339-00	1 Mill	21-076-00-600-00	1 Mill
21-072-00-340-00	1 Mill	21-076-00-601-00	1 Mill
21-072-00-341-01	1 Mill	21-076-00-602-00	1 Mill
21-072-00-344-01	1 Mill	21-076-00-603-00	1 Mill
21-072-00-345-00	1 Mill	21-076-00-604-00	1 Mill
21-072-00-346-00	1 Mill	21-076-00-605-00	1 Mill
21-072-00-347-00	1 Mill	21-076-00-607-00	1 Mill
21-072-00-348-00	1 Mill	21-076-00-608-00	1 Mill
21-072-00-349-00	1 Mill	21-076-00-609-00	1 Mill
21-072-00-350-00	1 Mill	21-076-00-611-00	1 Mill
21-072-00-351-00	1 Mill	21-076-00-612-00	1 Mill
21-072-00-352-00	1 Mill	21-076-00-613-00	1 Mill
21-072-00-353-00	1 Mill	21-076-00-614-00	1 Mill
21-072-00-354-00	1 Mill	21-080-00-001-00	1 Mill
21-072-00-355-00	1 Mill	21-080-00-002-00	1 Mill
21-072-00-356-00	1 Mill	21-080-00-003-00	1 Mill
21-072-00-357-00	1 Mill	21-080-00-004-00	1 Mill
21-072-00-358-00	1 Mill	21-080-00-005-00	1 Mill
21-072-00-359-00	1 Mill	21-080-00-006-00	1 Mill
21-072-00-360-00	1 Mill	21-080-00-007-00	1 Mill
21-072-00-361-00	1 Mill	21-080-00-008-00	1 Mill
21-072-00-362-00	1 Mill	21-080-00-009-00	1 Mill
21-072-00-363-00	1 Mill	21-080-00-010-00	1 Mill
21-072-00-364-00	1 Mill	21-080-00-011-00	1 Mill
21-072-00-365-00	1 Mill	21-080-00-012-00	1 Mill
21-072-00-366-00	1 Mill	21-080-00-013-00	1 Mill
21-072-00-367-00	1 Mill	21-080-00-014-00	1 Mill
21-072-00-368-00	1 Mill	21-080-00-015-00	1 Mill
21-072-00-369-00	1 Mill	21-080-00-016-00	1 Mill
21-072-00-370-00	1 Mill	21-080-00-017-00	1 Mill
21-072-00-371-00	1 Mill	21-080-00-019-00	1 Mill
21-072-00-372-00	1 Mill	21-080-00-020-00	1 Mill
21-072-00-373-00	1 Mill	21-080-00-021-00	1 Mill
21-072-00-374-00	1 Mill	21-080-00-022-00	1 Mill
21-072-00-376-00	1 Mill	21-080-00-023-00	1 Mill
21-072-00-377-00	1 Mill	21-080-00-024-00	1 Mill
21-072-00-378-00	1 Mill	21-080-00-025-00	1 Mill
21-072-00-379-00	1 Mill	21-080-00-026-00	1 Mill
21-072-00-380-00	1 Mill	21-080-00-027-00	1 Mill

**Broomfield Township Fire Protection Special Assessment District - Tentative Special Assessment Roll**

<b>Parcel #</b>	<b>Taxable Value Assessment</b>	<b>Parcel #</b>	<b>Taxable Value Assessment</b>
21-072-00-381-00	1 Mill	21-080-00-028-00	1 Mill
21-072-00-382-00	1 Mill	21-080-00-029-00	1 Mill
21-072-00-383-00	1 Mill	21-080-00-030-01	1 Mill
21-072-00-384-00	1 Mill	21-080-00-032-01	1 Mill
21-072-00-385-00	1 Mill	21-080-00-033-00	1 Mill
21-072-00-386-00	1 Mill	21-080-00-034-00	1 Mill
21-072-00-387-00	1 Mill	21-080-00-035-00	1 Mill
21-072-00-388-00	1 Mill	21-080-00-036-00	1 Mill
21-072-00-389-01	1 Mill	21-080-00-037-00	1 Mill
21-072-00-391-00	1 Mill	21-080-00-039-01	1 Mill
21-072-00-392-00	1 Mill	21-080-00-040-01	1 Mill
21-072-00-393-00	1 Mill	21-080-00-041-00	1 Mill
21-072-00-394-00	1 Mill	21-080-00-042-00	1 Mill
21-072-00-395-00	1 Mill	21-080-00-043-00	1 Mill
21-072-00-396-00	1 Mill	21-080-00-044-00	1 Mill
21-072-00-397-00	1 Mill	21-080-00-045-00	1 Mill
21-072-00-398-00	1 Mill	21-080-00-051-00	1 Mill
21-072-00-399-00	1 Mill	21-080-00-052-00	1 Mill
21-072-00-400-00	1 Mill	21-080-00-053-00	1 Mill
21-072-00-401-00	1 Mill	21-080-00-054-00	1 Mill
21-072-00-402-00	1 Mill	21-080-00-055-00	1 Mill
21-072-00-403-00	1 Mill	21-080-00-056-00	1 Mill
21-072-00-404-00	1 Mill	21-080-00-057-00	1 Mill
21-072-00-405-00	1 Mill	21-080-00-058-00	1 Mill
21-072-00-406-00	1 Mill	21-080-00-059-00	1 Mill
21-072-00-407-00	1 Mill	21-080-00-061-00	1 Mill
21-072-00-408-00	1 Mill	21-080-00-062-00	1 Mill
21-072-00-409-00	1 Mill	21-080-00-063-00	1 Mill
21-072-00-410-00	1 Mill	21-080-00-064-00	1 Mill
21-072-00-411-00	1 Mill	21-080-00-065-00	1 Mill
21-072-00-413-01	1 Mill	21-080-00-066-00	1 Mill
21-072-00-416-00	1 Mill	21-080-00-067-00	1 Mill
21-072-00-417-01	1 Mill	21-080-00-068-00	1 Mill
21-072-00-419-00	1 Mill	21-080-00-069-01	1 Mill
21-072-00-420-00	1 Mill	21-080-00-071-01	1 Mill
21-072-00-421-00	1 Mill	21-080-00-072-00	1 Mill
21-072-00-422-00	1 Mill	21-080-00-073-00	1 Mill
21-072-00-423-00	1 Mill	21-080-00-074-00	1 Mill
21-072-00-424-00	1 Mill	21-080-00-075-00	1 Mill
21-072-00-425-00	1 Mill	21-080-00-076-00	1 Mill
21-072-00-426-00	1 Mill	21-080-00-077-00	1 Mill
21-072-00-427-00	1 Mill	21-080-00-078-01	1 Mill
21-072-00-428-00	1 Mill	21-080-00-080-00	1 Mill
21-072-00-429-00	1 Mill	21-080-00-081-00	1 Mill
21-072-00-430-00	1 Mill	21-080-00-082-00	1 Mill
21-072-00-431-00	1 Mill	21-080-00-083-00	1 Mill
21-072-00-432-00	1 Mill	21-080-00-084-00	1 Mill
21-072-00-433-00	1 Mill	21-080-00-085-00	1 Mill
21-072-00-435-00	1 Mill	21-080-00-086-00	1 Mill

**Broomfield Township Fire Protection Special Assessment District - Tentative Special Assessment Roll**

<b>Parcel #</b>	<b>Taxable Value Assessment</b>	<b>Parcel #</b>	<b>Taxable Value Assessment</b>
21-072-00-436-00	1 Mill	21-080-00-088-02	1 Mill
21-072-00-437-00	1 Mill	21-080-00-090-00	1 Mill
21-072-00-438-00	1 Mill	21-080-00-091-00	1 Mill
21-072-00-440-00	1 Mill	21-080-00-092-00	1 Mill
21-072-00-441-00	1 Mill	21-080-00-093-00	1 Mill
21-072-00-442-00	1 Mill	21-080-00-094-00	1 Mill
21-072-00-443-00	1 Mill	21-080-00-095-00	1 Mill
21-072-00-445-00	1 Mill	21-080-00-096-00	1 Mill
21-072-00-446-00	1 Mill	21-080-00-097-00	1 Mill
21-072-00-447-00	1 Mill	21-080-00-098-00	1 Mill
21-072-00-448-00	1 Mill	21-080-00-099-00	1 Mill
21-072-00-449-00	1 Mill	21-080-00-100-00	1 Mill
21-072-00-450-00	1 Mill	21-080-00-101-00	1 Mill
21-072-00-451-00	1 Mill	21-080-00-102-00	1 Mill
21-072-00-452-00	1 Mill	21-080-00-103-00	1 Mill
21-072-00-453-00	1 Mill	21-080-00-104-00	1 Mill
21-072-00-456-01	1 Mill	21-080-00-105-00	1 Mill
21-072-00-457-00	1 Mill	21-080-00-106-00	1 Mill
21-072-00-458-00	1 Mill	21-080-00-107-00	1 Mill
21-072-00-459-00	1 Mill	21-080-00-108-00	1 Mill
21-072-00-460-00	1 Mill	21-080-00-109-00	1 Mill
21-072-00-461-00	1 Mill	21-080-00-110-00	1 Mill
21-072-00-462-00	1 Mill	21-080-00-111-01	1 Mill
21-072-00-463-00	1 Mill	21-080-00-114-00	1 Mill
21-072-00-464-01	1 Mill	21-080-00-115-00	1 Mill
21-072-00-465-01	1 Mill	21-080-00-116-00	1 Mill
21-072-00-466-00	1 Mill	21-080-00-117-00	1 Mill
21-072-00-467-00	1 Mill	21-080-00-118-00	1 Mill
21-072-00-469-01	1 Mill	21-080-00-119-00	1 Mill
21-072-00-470-00	1 Mill	21-080-00-120-00	1 Mill
21-072-00-471-00	1 Mill	21-080-00-121-00	1 Mill
21-072-00-472-00	1 Mill	21-080-00-122-00	1 Mill
21-072-00-473-00	1 Mill	21-080-00-123-00	1 Mill
21-072-00-474-00	1 Mill	21-080-00-124-00	1 Mill
21-072-00-475-00	1 Mill	21-080-00-125-00	1 Mill
21-072-00-476-00	1 Mill	21-080-00-126-00	1 Mill
21-072-00-477-00	1 Mill	21-080-00-127-00	1 Mill
21-072-00-478-00	1 Mill	21-080-00-128-00	1 Mill
21-072-00-479-00	1 Mill	21-080-00-129-00	1 Mill
21-072-00-480-00	1 Mill	21-080-00-130-00	1 Mill
21-072-00-481-00	1 Mill	21-080-00-131-00	1 Mill
21-072-00-483-02	1 Mill	21-080-00-132-00	1 Mill
21-072-00-483-03	1 Mill	21-080-00-133-00	1 Mill
21-072-00-484-00	1 Mill	21-080-00-134-00	1 Mill
21-072-00-485-00	1 Mill	21-080-00-135-00	1 Mill
21-072-00-486-00	1 Mill	21-080-00-136-00	1 Mill
21-072-00-487-00	1 Mill	21-080-00-137-00	1 Mill
21-072-00-488-00	1 Mill	21-080-00-138-00	1 Mill
21-072-00-489-00	1 Mill	21-080-00-139-00	1 Mill

**Broomfield Township Fire Protection Special Assessment District - Tentative Special Assessment Roll**

<b>Parcel #</b>	<b>Taxable Value Assessment</b>	<b>Parcel #</b>	<b>Taxable Value Assessment</b>
21-072-00-491-00	1 Mill	21-080-00-140-00	1 Mill
21-072-00-492-00	1 Mill	21-080-00-141-00	1 Mill
21-072-00-493-00	1 Mill	21-080-00-142-00	1 Mill
21-072-00-494-00	1 Mill	21-080-00-143-00	1 Mill
21-072-00-495-00	1 Mill	21-080-00-144-00	1 Mill
21-072-00-496-00	1 Mill	21-080-00-145-00	1 Mill
21-072-00-497-00	1 Mill	21-080-00-146-00	1 Mill
21-072-00-498-00	1 Mill	21-080-00-147-00	1 Mill
21-072-00-499-00	1 Mill	21-080-00-148-00	1 Mill
21-072-00-500-00	1 Mill	21-080-00-149-00	1 Mill
21-072-00-501-00	1 Mill	21-080-00-150-00	1 Mill
21-072-00-502-00	1 Mill	21-080-00-153-00	1 Mill
21-072-00-503-00	1 Mill	21-080-00-154-00	1 Mill
21-072-00-504-00	1 Mill	21-080-00-155-00	1 Mill
21-072-00-505-00	1 Mill	21-080-00-156-00	1 Mill
21-072-00-506-00	1 Mill	21-080-00-157-00	1 Mill
21-072-00-507-00	1 Mill	21-080-00-158-00	1 Mill
21-072-00-508-00	1 Mill	21-080-00-159-00	1 Mill
21-072-00-509-00	1 Mill	21-080-00-160-00	1 Mill
21-072-00-510-00	1 Mill	21-080-00-161-00	1 Mill
21-072-00-511-00	1 Mill	21-080-00-162-05	1 Mill
21-072-00-512-00	1 Mill	21-080-00-167-00	1 Mill
21-072-00-513-00	1 Mill	21-080-00-168-00	1 Mill
21-072-00-514-00	1 Mill	21-080-00-169-00	1 Mill
21-072-00-515-00	1 Mill	21-080-00-170-00	1 Mill
21-072-00-516-00	1 Mill	21-080-00-171-00	1 Mill
21-072-00-517-00	1 Mill	21-080-00-172-00	1 Mill
21-072-00-518-00	1 Mill	21-080-00-173-00	1 Mill
21-072-00-519-00	1 Mill	21-085-00-001-00	1 Mill
21-072-00-520-00	1 Mill	21-085-00-002-00	1 Mill
21-072-00-521-00	1 Mill	21-085-00-003-00	1 Mill
21-072-00-522-01	1 Mill	21-085-00-004-00	1 Mill
21-072-00-524-00	1 Mill	21-085-00-005-00	1 Mill
21-072-00-525-00	1 Mill	21-085-00-006-00	1 Mill
21-072-00-526-05	1 Mill	21-085-00-007-00	1 Mill
21-072-00-528-00	1 Mill	21-085-00-008-00	1 Mill
21-072-00-529-00	1 Mill	21-085-00-009-00	1 Mill
21-072-00-530-00	1 Mill	21-085-00-010-00	1 Mill
21-072-00-531-00	1 Mill	21-085-00-011-00	1 Mill
21-072-00-532-00	1 Mill	21-085-00-012-00	1 Mill
21-072-00-533-00	1 Mill	21-085-00-013-00	1 Mill
21-072-00-534-00	1 Mill	21-085-00-014-00	1 Mill
21-072-00-535-00	1 Mill	21-085-00-015-00	1 Mill
21-072-00-536-00	1 Mill	21-085-00-016-00	1 Mill
21-072-00-537-00	1 Mill	21-085-00-017-00	1 Mill
21-072-00-538-00	1 Mill	21-085-00-018-00	1 Mill
21-072-00-539-00	1 Mill	21-085-00-019-00	1 Mill
21-072-00-540-00	1 Mill	21-085-00-020-00	1 Mill
21-072-00-541-00	1 Mill	21-085-00-021-00	1 Mill

**Broomfield Township Fire Protection Special Assessment District - Tentative Special Assessment Roll**

<b>Parcel #</b>	<b>Taxable Value Assessment</b>	<b>Parcel #</b>	<b>Taxable Value Assessment</b>
21-072-00-542-00	1 Mill	21-085-00-022-00	1 Mill
21-072-00-543-00	1 Mill	21-087-00-001-00	1 Mill
21-072-00-544-00	1 Mill	21-087-00-002-00	1 Mill
21-072-00-545-00	1 Mill	21-087-00-003-00	1 Mill
21-072-00-546-00	1 Mill	21-087-00-004-00	1 Mill
21-072-00-547-00	1 Mill	21-087-00-006-01	1 Mill
21-072-00-548-00	1 Mill	21-087-00-007-00	1 Mill
21-072-00-549-00	1 Mill	21-087-00-008-00	1 Mill
21-072-00-550-00	1 Mill	21-087-00-009-00	1 Mill
21-072-00-551-01	1 Mill	21-087-00-010-00	1 Mill
21-072-00-553-00	1 Mill	21-087-00-011-00	1 Mill
21-072-00-554-00	1 Mill	21-087-00-012-00	1 Mill
21-072-00-555-00	1 Mill	21-087-00-013-00	1 Mill
21-072-00-556-00	1 Mill	21-087-00-014-00	1 Mill
21-072-00-557-00	1 Mill	21-087-00-015-00	1 Mill
21-072-00-558-00	1 Mill	21-087-00-016-00	1 Mill
21-072-00-559-00	1 Mill	21-087-00-017-00	1 Mill
21-072-00-560-00	1 Mill	21-087-00-018-00	1 Mill
21-075-00-310-00	1 Mill	21-087-00-019-00	1 Mill
21-075-00-312-01	1 Mill	21-087-00-020-00	1 Mill
21-075-00-313-00	1 Mill	21-087-00-021-00	1 Mill
21-075-00-314-00	1 Mill	21-087-00-022-00	1 Mill
21-075-00-315-00	1 Mill	21-087-00-023-00	1 Mill
21-075-00-316-00	1 Mill	21-087-00-024-00	1 Mill
21-075-00-317-00	1 Mill	21-087-00-025-00	1 Mill
21-075-00-318-00	1 Mill	21-087-00-026-00	1 Mill
21-075-00-319-00	1 Mill	21-087-00-027-00	1 Mill
21-075-00-320-00	1 Mill	21-089-00-001-00	1 Mill
21-075-00-322-01	1 Mill	21-089-00-002-00	1 Mill
21-075-00-324-00	1 Mill	21-089-00-003-00	1 Mill
21-075-00-325-00	1 Mill	21-089-00-004-00	1 Mill
21-075-00-326-00	1 Mill	21-089-00-005-00	1 Mill
21-075-00-327-00	1 Mill	21-089-00-006-00	1 Mill
21-075-00-328-00	1 Mill	21-089-00-007-00	1 Mill
21-075-00-329-00	1 Mill	21-089-00-008-00	1 Mill
21-075-00-330-00	1 Mill	21-089-00-009-00	1 Mill
21-075-00-331-00	1 Mill	21-089-00-010-00	1 Mill
21-075-00-332-00	1 Mill	21-089-00-011-00	1 Mill
21-075-00-333-01	1 Mill	21-089-00-012-00	1 Mill
21-075-00-334-01	1 Mill	21-089-00-013-00	1 Mill
21-075-00-335-00	1 Mill	21-089-00-014-00	1 Mill
21-075-00-336-00	1 Mill	21-089-00-015-00	1 Mill
21-075-00-337-00	1 Mill	21-089-00-016-00	1 Mill
21-075-00-338-00	1 Mill	21-089-00-017-00	1 Mill
21-075-00-339-00	1 Mill	21-089-00-018-00	1 Mill
21-075-00-340-00	1 Mill	21-089-00-019-00	1 Mill
21-075-00-341-00	1 Mill	21-089-00-060-01	1 Mill
21-075-00-342-00	1 Mill	21-089-00-060-04	1 Mill
21-075-00-343-00	1 Mill	21-089-00-060-05	1 Mill

# **Broomfield Township Fire Protection Special Assessment District - Tentative Special Assessment Roll**

<b>Parcel #</b>	<b>Taxable Value Assessment</b>	<b>Parcel #</b>	<b>Taxable Value Assessment</b>
21-075-00-344-00	1 Mill	21-089-00-060-06	1 Mill
21-075-00-345-00	1 Mill	21-089-00-060-07	1 Mill
21-075-00-346-00	1 Mill	21-089-00-060-08	1 Mill
21-075-00-347-00	1 Mill	21-089-00-060-09	1 Mill
21-075-00-348-00	1 Mill	21-998-00-015-00	1 Mill
21-075-00-349-00	1 Mill	21-998-00-051-00	1 Mill
21-075-00-350-00	1 Mill	21-998-00-054-00	1 Mill
21-075-00-351-00	1 Mill	21-998-00-056-00	1 Mill
21-075-00-352-00	1 Mill	21-998-19-001-00	1 Mill
21-075-00-353-00	1 Mill	21-998-20-001-00	1 Mill
21-075-00-354-00	1 Mill	21-998-22-001-00	1 Mill
21-075-00-355-00	1 Mill		





## Village of Lake Isabella

VILLAGE COUNCIL MEETING  
MARCH 19, 2024  
NEW BUSINESS #2

### 2024 INDEPENDENCE DAY FIREWORKS CONTRACT

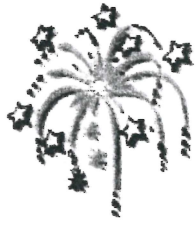
Attached is the proposed Fireworks Contract from Freedom Fireworks to conduct our Independence Day weekend Fireworks on Saturday, July 6<sup>th</sup>. The Village and Freedom Fireworks have enjoyed about a decade of work together, and they are based in Deerfield Township.

Last year, our community supported this event with donations of \$8,830. Historically, Our practice has been to aim for a 50/50 split, setting the annual show's cost on the previous year's fundraising. The proposed contract for this year's show is in the amount of \$17,000.

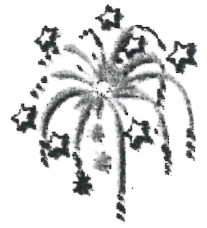
**Requested/Recommended Action:** Review and discuss the proposed contract for fireworks. If the budget is agreeable to the Council, a motion should be made to approve the contract.



# Freedom Fireworks



989-772-4249



To engage the services of Freedom Fireworks as a Display Operator

This agreement between the Village of Lake Isabella, a Michigan municipal corporation with its offices located at 1010 Clubhouse Drive, Lake Isabella, MI 48893. hereinafter called "client" and Freedom Fireworks, hereinafter called "operator," is as follows:

- A. The operator agrees to provide client with the correct amount, size, and description of fireworks, labor, delivery, and shooting as specified in proposal submitted to client for \$ 17,000.00.
- B. The operator agrees to provide client with liability insurance in the amount of \$10,000,000.00. Such liability insurance is to name the Village of Lake Isabella and the Lake Isabella Property Owners Association as "Additional Insured." Such liability insurance and coverage is to be considered primary and noncontributory to any insurance or coverage held by the Village of Lake Isabella and/or the Lake Isabella Property Owners Association.
- C. Client agrees that in case of inclement weather on show date, a labor charge will be paid to the operator in the amount of \$ 500.00. This is labor only and does not include any unused fireworks.
- D. Client agrees to pay operator a deposit of 50% of the total show price, which will be \$ 8500.00.
- E. Client agrees to pay balance of \$ 8500.00 within 15 days after the show date of 7-6-2024 or be subjected to 1.5% interest per month, plus attorney fees on the unpaid balance.



Art & Robin Bahr

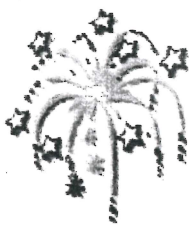
Certified Pyro Technicians

3393 South Winn Road, Mt. Pleasant, MI 48858





# Freedom Fireworks



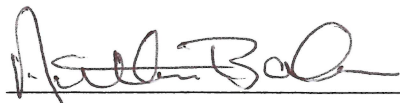
989-772-4249



- F. Client agrees to provide a safe and reasonable shooting site and security for fireworks show. They will also help operator obtain necessary permits for same.
- G. Client agrees it indemnify operator for any claims arising out of negligence caused by others than the employees or products by operator.
- H. Client agrees to furnish property spectator control and auto parking for show.

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Operator Signature

  
\_\_\_\_\_  
Date

**Art & Robin Bahr**  
**Certified Pyro Technicians**

**3393 South Winn Road. Mt. Pleasant. MI 48858**



## PERMIT FOR FIREWORKS DISPLAY

This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only.

☒ PUBLIC DISPLAY

☐ AGRICULTURAL PEST CONTROL

Issued to <i>Arthur Bahr</i>		Age (18 or over) <i>yes</i>
Address <i>3393 S. Linn Rd Mt Pleasant MI 48858</i>		
Name of Organization, Group, Firm or Corporation <i>Freedom Fireworks</i>		
Address <i>same</i>		
Number and Types of Fireworks <i>997 Ariel Shells</i>		
Exact Location of Display <i>South Side of Dam</i>		
City, Village, Township <i>Village of Lake Isabella</i>	Date <i>7-6-2024</i>	Time <i>10:10 PM</i>
Bond or Insurance Filed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Amount <i>10,000.00</i>

Issued by action of the ☐ council ☐ commission ☐ board of the  
☐ city ☐ village ☐ township of \_\_\_\_\_  
(Name of City, Village, Township)  
on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
(Signature and Title of Council/Commission/Board Representative)

AUTHORITY:	1968 PA 358
COMPLIANCE:	Required
PENALTY:	Misdemeanor



## Village of Lake Isabella

VILLAGE COUNCIL MEETING  
MARCH 19, 2024  
NEW BUSINESS #3

### 2024 LAKE PATROL CONTRACT

At the same time as the Council meeting, the Isabella County Board of Commissioners will review and hopefully approve a contract for our 2024 summer lake patrols. This agreement is the same structure and number of days we have contracted with the Sheriff's Department for several years.

These are for dedicated patrols above what is already provided to the inland lakes around the county.

**Requested/Recommended Action:** Adopt the proposed contract for five additional lake patrols in the summer of 2024.





## Isabella County Sheriff's Office

Sheriff Michael Main · Undersheriff Tom Burns

207 Court Street Mt. Pleasant, MI 48858

(989) 772-5911 • Fax (989) 773-2739 • Direct Fax (989) 317-4911

Date: Friday, March 01, 2024  
To: Nicole Frost / Criminal Justice Committee  
From: Sheriff Michael Main  
Re: Contracted Marine Patrol for the Village of Lake Isabella

### **BACKGROUND**

Each year the Village of Lake Isabella requests enforcement hours in regard to Marine patrols on their private lake. The agreement provided in this packet is the exact same language from the 2023 signed agreement other than section 1.04 which has been changed to the following.

- The Sheriff's Office shall provide a total of two marine deputies for the Village. The deputies will work one day in the month of June, July 6<sup>th</sup> for the fireworks show and three days between July 4<sup>th</sup> and Sept 5<sup>th</sup> (Labor Day)

### **FINANCIAL IMPACT**

No negative impact financially, all costs are covered through the agreement. Budgetary amounts reflect any increases obtained throughout the last fiscal year.

### **OTHER CONSIDERATIONS**

All wage increases/changes that have occurred are calculated in the figures of the current contract. There is one new piece of language in the proposal under 5.02.1 which discusses any changes in the ability to provide these services based on reduction of workforce.

### **RECOMMENDATION**

Request the board of commissioners to review, approve and have the chair sign the agreement for the 2024 event.

### **ATTACHMENTS**

- 1) 2024 agreement between the Isabella County Sheriff, Isabella County and the Village of Lake Isabella for Marine enforcement.

Isabella County Sheriff

Michael Main

**Proposal for Marine Patrol  
between the County of Isabella,  
Isabella County Sheriff's Office,  
and the Village of Lake Isabella.**



**Summer 2024**

## **AGREEMENT**

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_  
By and between the COUNTY OF ISABELLA, of Michigan (hereinafter called the "County"), by  
and through the ISABELLA COUNTY SHERIFF'S OFFICE (hereinafter called the "Sheriff's  
Office") and VILLAGE OF LAKE ISABELLA (hereinafter called the "Village").

## **WITNESSETH**

WHEREAS, THE Village is desirous of employing the service of the Sheriff's Office for  
enhanced marine patrol, and;

WHEREAS, the Village is authorized to secure marine patrol services from the Sheriff's  
Office and;

WHEREAS, the County, by and through the Sheriff's Office, is capable of providing a  
marine deputy who is authorized to carry and use firearms, who is vested with police power of  
arrest under state authority, and identifiable by uniform, badge, and other indicia of authority,  
and;

WHEREAS, the Sheriff's Office and the Village recognize that the best interests of both, and  
the community can be served by the Sheriff's Office providing additional marine patrol  
services.

NOW THEREFORE, in order to carry out the intent of the parties and for other valuable  
consideration, it is agreed as follows:

## **SECTION**

### **EMPLOYMENT**

- 1.01** The Sheriff's Office shall furnish to the Village, two (2) marine deputies, who are  
Authorized to use and carry firearms and who are vested with marine police powers of  
arrest. The deputies shall be employees of Isabella County and a member of the  
Isabella County Sheriff's Office.
- 1.02** The marine deputies are governed by the laws and regulations of the United States of  
America, the State of Michigan, and the rules of the Sheriff's Office. The Sheriff of  
Isabella County shall be at all times responsible for the deputies through his command  
staff. It is understood and agreed that the Village may designate those particular services  
to be performed which are unique to its operation, but subject to approval of the Isabella  
County Sheriff or his designee.
- 1.03** Should the Village believe that the deputies are not performing to the standard expected  
under terms of this Agreement, it may review the performance with the Sheriff to



determine whether corrective action or replacement of the deputies is required. The final determination as to suitability shall be made by the Sheriff. The parties further recognize the legal requirements of union contracts between the County, Sheriff's Office, and its deputies may impact on this determination.

- 1.04** The Sheriff's Office shall provide a total of two marine deputies for the Village. The deputies will work **one day during the month of June, July 6, 2024, for the Village's fireworks show, and three days between Independence Day and Labor Day.** Marine deputies will be scheduled to work either a Saturday or Sunday. Each day shall consist of a five (5) hour shift patrolling Lake Isabella and one (1) hour of travel time to and from the lake. It is understood that the hours of operation will be determined by the schedule of the Village, in conjunction with the Sheriff. In the event the Village is requesting the marine deputies to work over and above the regularly scheduled hours, or the deputies are required to appear in court or work on an overtime basis, the Village will be billed at an hourly rate that is time and one-half the regularly scheduled rate of pay. It is also understood the Village will give at least forty-five (45) days' notice of the proposed hours of coverage, to meet the requirements of the Office.
- 1.05** The Sheriff's Office shall provide the marine deputies with the necessary equipment and transportation. Should there be an unintended interruption in coverage dates due to equipment failure, the County will make-up the dates as soon as practical, once the equipment is repaired. If weather conditions are not suitable for patrols, make-up dates will be scheduled as soon as practical.

## **SECTION II**

### **PATROL EQUIPMENT**

- 2.01** The County shall provide a patrol unit and boat for the marine deputies to use. Fuel cost for the boat will be paid by the Village (See attachment A).

## **SECTION III**

### **TERM OF CONTRACT**

- 3.01** The Agreement commences on June 1, 2024, and continues to September 3, 2024.

## **SECTION IV**

### **COMPENSATION FOR SERVICES**

- 4.01** This Agreement provides for two (2) marine deputies to each work 12 hours for the term of the contract. The pay for the two (2) marine deputies is attached in Schedule A.

hours worked in an overtime capacity will be billed to the Village at an hourly rate that is time and one-half the regularly scheduled rate of pay.

**4.02** Invoices for payment of services will be provided to the Village. Payment by the Village to the County shall be due within twenty (20) days of the receipt of the invoice.

**4.03** Additional marine deputies over and above the two (2) that will be provided as a part of this Agreement may be added by mutual consent of the parties and shall be billed at a rate of time and one-half as established by the County/POAM agreement.

## **SECTION V**

### **ADDED CONSIDERATION**

**5.01** The County will provide two (2) marine deputies to patrol Lake Isabella during the Village's fireworks at no cost to the Village.

**5.02.1** Notwithstanding anything to the contrary in this Agreement, the County's and the Sheriff's Office's obligations under this Agreement are subject to appropriations by the Isabella County Board of Commissioners for Sheriff's Road patrol services. This Agreement shall be null and void in the event that Sheriff's Road patrol deputies are not employed by the County and Sheriff's Office due to budget constraints.

## **SECTION VI**

### **WORKER'S COMPENSATION AND LIABILITY INSURANCE**

**6.01** The County shall procure, pay the premium on, keep and maintain during the term of this Agreement, Workers Compensation and law enforcement liability insurance coverage in the amount of not less than ten million dollars (\$10,000,000) per claim covering all damages, personal and/or property arising from provisions of the stated services provided by the Office pursuant to this Agreement. The County shall maintain such other insurance as it deems appropriate for its own protection. The Village will be designated an additional insured on the County's law enforcement liability policy, excess liability and professional errors and omissions policy, with respect to the services provided for in this Agreement. The County agrees to indemnify and hold harmless the Village from any claims involving gross negligence of an deputy, employee or volunteer of the Isabella County Sheriff's Office. Gross negligence is defined as conduct so reckless as to demonstrate a substantial lack of concern for whether an injury results.

**6.02** The Village agrees to indemnify and hold harmless the County from any claims involving gross negligence of an deputy, employee or agent of the Village.

**6.03** In the event the County's insurance coverage required under this Agreement is at any time reduced to less than \$10,000,000 as indicated above during the duration of the Agreement, the County shall provide immediate notice to the Village of such reduction or termination. The County and Village will then need to discuss this issue and set

appropriate mutually agreeable insurance limits.

## **SECTION VII**

### **NOTICES**

**7.01** Except as to notices of termination, change of address, or any legal notices, which shall be sent by certified, first-class mail, return receipt required, all notices, consents, approvals, requests and other communications required or permitted under this Agreement shall be given in writing and mailed by first-class mail, addressed as follows:

All notices sent to the County shall be addressed as follows:

Nicole Frost County  
Administrator County of Isabella  
200 N Main St  
Mt Pleasant, MI 48858

Michael Main, Sheriff  
Isabella County Sheriff's Office  
207 Court St  
Mt Pleasant, MI 48858

All notices to the Village shall be addressed as follows:

Attn: Tim Wolff, Village Manager  
Village of Lake Isabella  
1010 Clubhouse Drive  
Lake Isabella, MI 48893

## **SECTION VIII**

### **AMENDMENTS**

**8.01** No amendment to this Agreement shall be effective and finding upon the parties unless it expressly makes reference to this Agreement, is in writing and is signed by duly authorized representatives of the parties.

## **SECTION IX**

### **MISCELLANEOUS**

**9.01** If any provision of this Agreement or the application thereof to any person or circumstance shall to any extent be invalid or unenforceable, the remainder of this Agreement, or the application of such provision to persons or circumstances other than those as to which it is invalid or unenforceable shall not be affected thereby, and each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

## CERTIFICATION

The persons signing on behalf of the Village certify by said signatures that they are duly authorized to sign this Agreement on behalf of the Village and that this Agreement has been authorized by said Village.

IN WITNESS WHEREOF, the parties hereto have fully executed this Agreement on the day and year first above written.

VILLAGE OF LAKE ISABELLA

COUNTY OF Isabella County

By \_\_\_\_\_  
Name: Dave Torgerson  
Title: Village President

By \_\_\_\_\_  
Name: Tobin Hope, Chairman  
Board of Commissioners

By \_\_\_\_\_  
Name: Carol Shannon  
Title: Village Clerk

By  \_\_\_\_\_  
Name: Michael Main, Sheriff

## **ATTACHMENT A**

Two (2) deputies each working 24 hours (4 days x 6 hours per day x 2 deputies) and associated costs for fuel, boat patrol unit, and travel to and from Lake Isabella at the cost:

- \$78.78/hr = \$3,781.44
- \$200.00 fuel



# Village of Lake Isabella

VILLAGE COUNCIL MEETING  
MARCH 19, 2024  
NEW BUSINESS #4

## VILLAGE COUNCIL COMMITTEES

With two resignations from the Council in recent months, a vacancy exists on at least one Committee assignment. It would also be good to examine our current committee structure and consider changes that may be of interest. One option the Council could consider is forming a Public Safety Committee – with a dedicated millage for policing, having a Council Committee charged with oversight of those funds, and focusing on service changes that may need to be considered could be of value.

Attached are several Resolutions adopted over the years that have shaped the current Committee structure.

**Requested/Recommended Action:** Fill the vacancy on the Liaison Committee and make any other adjustments desired to the current committee membership roster. If additional changes are desired for the Village's Committee structure, provide direction for a Resolution to be drafted and considered at the next meeting.



# Village of Lake Isabella

1010 Clubhouse Drive  
Lake Isabella, MI, 48893  
989.644.8654  
[www.lakeisabellami.org](http://www.lakeisabellami.org)

## Village of Lake Isabella Village Council Member Committee Roster

### Finance Committee<sup>1</sup>

- Dave Torgerson
- Carol Shannon
- Robert Laraway

### Election Commission<sup>2</sup>

- Dave Torgerson
- Carol Shannon
- Robert Laraway

### Planning Commission Member

- Robert Laraway

### Lake Restoration Committee Members

- Dave Torgerson
- Brent Peavey
- Robert Laraway
- Carol Shannon, Alternate

### Liaison Committee Members

- Carol Shannon
- Paul Cueny
- **Vacancy**
- Dave Torgerson, Alternate

### Personnel Committee

- Committee of the Whole

Charter Review Committee – The Council is required by Section 16.01 of the Village Charter to appoint a committee of at least five members (does not need to be only Council members) every 10 years to review the Village Charter. This was last done in 2016.

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<sup>1</sup> Resolution 2004-26 sets this Committee's membership as the President, Clerk, and Treasurer.

<sup>2</sup> Section 4.08 of the Village Charter mandates the membership of the Village President, Village Clerk, and Village Treasurer as the Election Commission (This Committee is no longer active as Sherman Twp. conducts our elections.)



Village of Lake Isabella  
1096 Queens Way  
Lake Isabella, MI, 48893  
989-644-8654

Resolution 2004-26

- Whereas;** the Village of Lake Isabella is a Home Rule Village in the state of Michigan, and;
- Whereas;** Tthe people of the village elect a seven-member Village Council, and;
- Whereas;** the Village Council uses several committees to help in research and policy recommendations, and;
- Whereas;** the Village Council wishes to establish clear guidelines for those committees as to members, rules, terms, and appointments, and;

**Now therefore be it resolved;**

1. The Village of Lake Isabella officially recognizes the following committees as standing committees:
  1. Planning Commission
  2. Zoning Board of Appeals
  3. Airport Advisory Committee
  4. Traffic, Safety and Infrastructure Committee
  5. Finance Committee
  6. Personnel Committee
2. All appointments to Village Committees are to be made by the Council President with the advice and consent of the Village Council. (Village Charter, section 5.08)
3. All terms of office to Village Committees shall be for a set term not to exceed three years, and shall expire in July of the third year. Except that, any Council member serving as an ex-officio member of a committee may have a term of up to four years as a reflection of that person's term on the Village Council. Please see "Exhibit A" for the list of members and terms at the time of adoption.
4. The Village President shall serve as the official representative to the Lake Isabella Property Owners Association and any other community organizations.
5. The Finance Committee shall be made up of the Village President, Village Clerk, and Village Treasurer, who are elected by the Council.
6. The Personnel Committee shall be made up only of Village Council Members. Terms on the Personnel Committee shall be the same as those of the Council Member's term on the Council.
7. Each Committee shall determine its meeting date and time at that Committee's first meeting of each calendar year.

8. Each Committee shall establish its own rules and procedures, which must be approved by the Village Council; in the absence of such Robert's Rules shall be used as the official rules.
9. When a vacancy occurs for any Village Committee, those vacancies shall be filled in the following manner.
  1. All persons other than Village Council members wishing to be appointed to a Village Committee must submit an application to the Village Council.
  2. The Village shall post all committee vacancies at the Village office, and for openings on the Village Council and Planning Commission, the Village will also place a notice of such vacancy in a local paper.
  3. Please see "Exhibit B" for the applications for each Committee.
10. Service on all Village Committees shall be voluntary and without fiscal compensation, with the exception being the Village Council.

I, Jeffrey P. Grey, the duly qualified and acting Clerk of the Village of Lake Isabella, Isabella County, Michigan (the "Village") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council at a meeting held on October 19<sup>th</sup>, 2004, the original of which is on file in the Village Office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended.

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Date

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Jeffrey P. Grey  
Lake Isabella Village Clerk

---

Timothy R. Wolff  
Lake Isabella Village Manager

**Village of Lake Isabella**

1010 Clubhouse Drive  
Lake Isabella, MI, 48893

**RESOLUTION 2014-30**  
**Personnel Committee**

**WHEREAS**, the Village Council formally created a Personnel Committee as a standing committee of the Village Council via Resolution 2004-26; and

**WHEREAS**, that Resolution did not specifically address the size of the Committee, and;

**WHEREAS**, the Village Council desires to increase the size of the Personnel Committee from the current three members to allow all members greater participation and influence in human resource matters; and,

**NOW THEREFORE BE IT RESOLVED**, item #6 of the “Now therefore be it resolved” section of Resolution 2004-26 is hereby repealed; and,

**NOW THEREFORE BE IT FURTHER RESOLVED**, the Personnel Committee of the Village Council shall remain a standing committee of the Village Council, and be comprised of all members of the Village Council, making it a “Committee of the Whole;” and,

**NOW THEREFORE BE IT FURTHER RESOLVED**, the President Pro-Tempore of the Village shall serve as the Chair of the Personnel Committee.

I, Jeffrey P. Grey, the duly qualified and acting Clerk of the Village of Lake Isabella, Isabella County, Michigan (the “Village”) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council at a meeting held on December 26, 2014, the original of which is on file in the Village Office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended.

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Date

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Jeffrey P. Grey  
Lake Isabella Village Clerk

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Timothy R. Wolff  
Lake Isabella Village Manager

**Village of Lake Isabella**

1010 Clubhouse Drive  
Lake Isabella, MI, 48893

**RESOLUTION 2018-07**

**Airport Manager**

Offered by Council member \_\_\_\_\_, seconded by Council member \_\_\_\_\_.

**WHEREAS**, the Village of Lake Isabella has employed both an Airport Manager and also utilized an Airport Advisory Board in the past; and,

**WHEREAS**, the Village feels that there is overlap between these two items, and that the Airport Property Owners Association also has a board; and,

**WHEREAS**, the Village desires to eliminate confusion as to the Airport Advisory Board and the Airport Association Board; and,

**NOW THEREFORE BE IT RESOLVED:** the Airport Advisory Board is hereby disbanded; and,

**NOW THEREFORE BE IT FURTHER RESOLVED:** pursuant to MCL 259.133 the position of Airport Manager is hereby officially created and is vested with the authority for maintenance and operation of the Lake Isabella Cal Brewer Memorial Airport; and,

**NOW THEREFORE BE IT FURTHER RESOLVED:** the Airport Manager shall be appointed by the Village Manager. The Village Manager shall have the authority to remove for cause, discipline, or otherwise terminate an individual appointed as Airport Manager; and,

**NOW THEREFORE BE IT FURTHER RESOLVED:** the Airport Manager shall perform the duties and functions as detailed on the attached Job Description.

I, Jeffrey P. Grey, the duly qualified and acting Clerk of the Village of Lake Isabella, Isabella County, Michigan (the "Village") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council at a meeting held on June 19, 2018, the original of which is on file in the Village Office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jeffrey P. Grey  
Lake Isabella Village Clerk

\_\_\_\_\_  
Timothy R. Wolff  
Lake Isabella Village Manager



## Village of Lake Isabella

VILLAGE COUNCIL MEETING  
MARCH 19, 2024  
NEW BUSINESS #5

### CODE ENFORCEMENT LEGAL ACTION

I am requesting Council authorization to begin litigation to resolve an ongoing Code Enforcement matter. There presently exists no less than six ongoing ordinance violations at the property in question. I've sent a request to our attorney, which was also copied to the Council, asking for guidance on which enforcement option is the best to pursue. I've attached the letter sent by our counsel last month. I've emailed the photos taken after the deadline with the Council that show continued violations of these issues.

**Requested/Recommended Action:** Discuss the options available and approve either or both options pending guidance from our attorney.

# Bloom Sluggett, PC

COUNSELORS & ATTORNEYS

**S.-Shaydon L. Weaver (P81920)**  
161 Ottawa Avenue NW, Suite 400  
Grand Rapids, Michigan 49503  
616.888.8960

**February 13, 2024**

**Re: [REDACTED] Ordinance Violations**

[REDACTED]

This firm serves as general counsel for the Village of Lake Isabella (the "Village"). Our client has made several attempts to bring your attention to various ongoing ordinance violations on your property located at the above address (the "Property"). The following are specific violations of the Village's Code of Ordinance present on the Property:

**Section 640.4(B)** states: *No more than a total of one ORV, ATV, dirt bike, trail bike, motocross bike, riding lawnmower, snowmobile, or golf cart may be stored outside overnight. A single trailer designed and intended for hauling up to three items listed in this subsection may be considered the one allowed single item if all other provisions of this Section are met.*

There continues to be an excessive number of items stored outside overnight on the Property.

**Section 640.4(D)** states: *The one item (ORV, ATV, dirt bike, trail bike, motocross bike, riding lawnmower, snowmobile, or golf cart) must be fully operable and in working condition.*

There continue to be items listed in the ordinance stored outside that are not in full working order.

**Section 642.3(G-1&2)** states: *Every lot and parcel of land within the Village shall always be kept clean and free from refuse, household trash, and junk. "Junk" is defined as "the storage or accumulation of any trash, garbage, rubbish, scrap, waste, or refuse of any kind, or any abandoned, discarded, unusable, or unused objects or any sort of inoperable equipment kept outdoors. The term "junk" shall include, but is not limited to, broken or unusable furniture, mattresses, stoves, refrigerators, freezers, or other appliances stored in the open; cans, implements, parts of motor vehicles, machinery, un-mounted motor vehicle tires, cloth, rubber, bottles, any metals, boxes, cartons, or crates, remnants of wood, metal, or any other materials, broken toys and bicycles, broken lawn furniture, inoperable lawnmowers, and other castoff material of any kind whether or not the same could be put to any reasonable use."*

Numerous items in and around the driveway and barn continue to meet the definition of junk.

**Section 642.3(M)** states: *Every lot or parcel of land within the Village shall at all times be kept free and clear of junk, wrecked or abandoned motor vehicles. The storing or parking of any motor vehicle, or body or chassis of a motor vehicle not bearing a currently valid license and registration is prohibited unless such motor vehicle, body, or chassis is enclosed in a structure or other enclosure so as not to be visible from any adjoining property or public right-of-way, or has been permitted via an approved use in a non-residential district by the zoning code.*

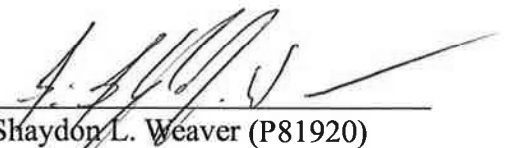
All motor vehicles stored outside must have a current and valid license.

The Village's top priority in resolving ordinance violations is to educate and work with residents to address violations. Despite several attempts by the Village to contact you on this matter, our client has not received any response. Please consider this letter as our client's final attempt to resolve this matter to avoid litigation. Please know that staff from the Village would welcome the opportunity to work with you in resolving these violations and are willing to reach a mutually agreeable time frame to resolve this matter.

This letter serves as an official notice on behalf of the Village requiring you to address the ordinance violations detailed in this letter. All violations of the above-referenced ordinances **must be resolved and discontinued by Friday, March 8, 2024.**

Failure to comply will result in legal action from the Village to enforce the ordinance provisions referenced in this matter. If the Village is forced to pursue litigation to resolve these violations, such action could include the issuance of municipal civil infraction citations/tickets to both of you as the owners of the Property, which could result in substantial fines as well as the possibility of an injunction from the District Court allowing the Village to enter the property and abate all violations and billing you for such work. Our client sincerely hopes formal enforcement through legal proceedings will not be necessary.

Respectfully,

  
\_\_\_\_\_  
S.-Shaydon L. Weaver (P81920)  
Village Attorney for the  
Village of Lake Isabella

cc: Tim Wolff, Village Manager for the Village of Lake Isabella